

# CALL FOR THE PROVISION OF EXTRAORDINARY GRANTS

**ACADEMIC YEAR  
2024-2025**

**EDUCatt**  
Ente per il Diritto allo Studio Universitario  
dell'Università Cattolica



**UNIVERSITÀ  
CATTOLICA  
del Sacro Cuore**

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[www.educatt.it](http://www.educatt.it)

web area for the online application: [myeducatt.unicatt.it](http://myeducatt.unicatt.it)

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# CALL FOR THE PROVISION OF EXTRAORDINARY GRANTS ACADEMIC YEAR 2024/2025

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## DISCLAIMER AND GENERAL INFORMATION

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This document aims at giving the necessary requirements for the assignment of *EDUCatt* extraordinary grants. Nevertheless, it does not substitute the Italian document “*Bando di concorso per l’assegnazione delle sovvenzioni straordinarie*”, which remains the only legally valid reference as to the definition of the criteria of admissibility to the rankings for *EDUCatt* extraordinary grants.

*Fondazione EDUCatt - Ente per il diritto allo studio dell’Università Cattolica* (hereinafter, “*EDUCatt*”) provides extraordinary grants related to the right to study to the students enrolled at *Università Cattolica*, in cooperation with *Università Cattolica del Sacro Cuore* and *Istituto Toniolo di Studi Superiori*, through the provision of scholarships, awards, exemptions and other financial benefits in favour of the students enrolled in *Università Cattolica*.

Through this regulation for the call (hereinafter simply the “call”) benefits consisting of money contributions and/or services, named extraordinary grants (as better defined in the following para 1) will be provided to students facing the situations described in para 3.

Through this call, 97 extraordinary grants will be assigned (as defined in para 1). Among these, 27 will be addressed to the applications as in para 3.4 of the call.

This call will be managed through the website [www.educatt.it](http://www.educatt.it) or *MyEDUCatt* area.

The official communications by *EDUCatt* will be published on the website [www.educatt.it](http://www.educatt.it) or in *MyEDUCatt* area and/or via email.

Therefore, students are expected to:

- immediately update their “Personal data” section in *MyEDUCatt* area every time it is necessary;
- constantly check their *MyEDUCatt* area and their inboxes (including spam folders or promotion), and promptly inform *EDUCatt* of any change in their email addresses.

Any failure to comply with these obligations may result in the non-acceptance or forfeiture/withdrawal of the financial benefits set out in the call.

This call is written pursuant to the following Italian acts:

- *D. Lgs. N. 68*, 29 March 2012;
- *Legge della Regione Lombardia n. 33/2004*;
- *Decreto del Presidente del Consiglio dei Ministri*, 9 April 2001;
- *Circolare n. 13676* of 11 May 2022;
- *Decreto Ministeriale n. 1320* of 17 December 2021;
- *Deliberazione della Giunta della Regione Lombardia n. XII/2754* of 15 July 2024

**Please note:** All time terms indicated in this call, as well as those subsequently established as a result of the call itself, are to be understood according to the **ROME TIME ZONE**. Until 29 March 2025, the “winter time” is in force, with a GMT+1 time zone; from 30 March 2025 to 26 October 2025, the time zone returns to “summer time” with a GMT+2 time zone.

## 1. SUBJECT

Extraordinary grants (hereinafter simply “extraordinary grants” or, in the singular, the “extraordinary grant”) are part of the financial and/or service benefits assigned to students, and are provided in order to remove economic and social barriers that limit citizens' equality in access to Higher Education. In particular, extraordinary grants are awarded with the aim of enabling capable and deserving students to achieve the highest education levels, even if they lack the financial means, due to temporary and exceptional situations of need, and/or are facing other situations as foreseen in chapter 3 of this call.

Extraordinary grants are addressed to students who will be regularly enrolled at *Università Cattolica* by **24 April 2025** in the a.y. 2024/2025.

The extraordinary grant is incompatible with any other form of financial support, of an amount equal to or greater than the value of the benefit as identified in the following para 7, concerning university attendance and the related expenses<sup>1</sup>, provided by *Università Cattolica*, *EDUCatt*, *Istituto Toniolo*, the Pastoral Centre of *Università Cattolica*, or other public or private entities. This incompatibility also applies to students simultaneously enrolled in two degree courses, and/or in two academic courses of the institutes “*Istituti di Alta Formazione Artistica, Musicale e Coreutica (AFAM)*”, who may participate in this call by declaring, under their own responsibility, that they do not receive any form of benefit from the other University.

The application for the extraordinary grants must be submitted according to the terms, conditions and modalities foreseen in the call, starting from the moment when the web procedure is available in *MyEDUCatt* area, i.e., from **3 March 2025 at 12 pm** by **2 May 2025 at 12 pm**.

The call refers to the attached call for the *Università Cattolica – EDUCatt* scholarships for the a.y. 2024/2025 (hereinafter, simply, “call for scholarships”) in separate paragraphs and subparagraphs. In this regard, it is specified that, for the purposes of this call, in case of discrepancies between this document and the one concerning scholarships, the provisions in this call will prevail, unless otherwise specified.

<sup>1</sup>Including, but not limited to: discounts on the tuition fees including international agreements for a reduced amount of the fees for foreign students, discounts on food service/accommodation, etc.

For the definition of *CFUs* (academic credits), bonus credits, “*esami soprannumerari*”, “*integrazioni curriculari*”, and intermediate tests, reference has to be made to the provisions in the call for scholarships.

## 2. BENEFICIARIES

The following students **can** apply – provided that the conditions in chapter 3, paragraphs 3.1, 3.2, 3.3 and 3.4 are met:

- a. Italians
- b. foreign students coming from a European Union country;
- c. foreigners pursuant to DPR n 394 of August 31, 1999, implementing the *D. Lgs. n 286* of 25 July 1998.

enrolled at *Università Cattolica* by **24 April 2025**

- for the very first time in a regular year of a bachelor’s degree, a single-cycle master’s degree or a master’s degree course even if enrolled as “*fuori corso*” or “*ripetente*”, also “*ripetente intermedio*”, and even if they have withdrawn from their study repeating a year of enrolment;
- for the very first time in a specialisation programme (excluded those related to the medical area, as specified by *D. Lgs. n 368*, 4 August 1999); and in a PhD programme (the so-called “*Dottorati di Ricerca*”, activated through *Decreto Ministeriale*, 3 July 1998, n 210 art 4).

**The students who cannot apply for the benefit since they are non-admissible, and/or who would not benefit from the extraordinary grant even if they proceed with the application, are those who in the a.y. 2024/2025:**

1. already have a degree which is equivalent to/higher than the one achievable through the completion of the degree course they are enrolling in in the a.y. 2024/2025<sup>2</sup>;
2. are enrolled in a university abroad and admitted to attend courses at *Università Cattolica* for the a.y. 2024/2025 as part of international exchange agreements;
3. (i) are beneficiaries of any other form of financial support, of an amount equal to or higher than the value of the benefit as identified in the following para 7, concerning university attendance and the related expenses (for explanatory but not exhaustive purposes: discounts on tuition fees, including international agreements for reduced tuition fees for foreign students, benefits on food service/accommodation, etc.), provided by *Università Cattolica*, *EDUCatt*, *Istituto Toniolo*, the Pastoral Centre of *Università Cattolica*, or other public or private entities, even through agreements or contracts; and/or (ii) have benefited in previous academic years (prior to a.y. 2024/2025) from an extraordinary grant from *EDUCatt* for the same degree course they are currently enrolled in, except for the provisions in para 3.3 of the call;
4. are enrolled part-time at *Università Cattolica*.

## 3. PREREQUISITES FOR THE APPLICATION AND RELATED REQUIREMENTS

The application for the extraordinary grants, and the related minimum requirements to meet in order to be beneficiary, are different based on the situation being the prerequisite to what is specified as follows.

<sup>2</sup> Regarding the level of degree courses and diplomas, it is specified that:

- a) bachelor's degree and single-cycle master's degree courses are considered to be of the same level;
- b) the degree obtained completing a single-cycle master's degree course is considered to be of a higher level than the degree obtained completing a bachelor's degree, and of the same level as the degree obtained completing a master's degree;
- c) the degree obtained after completing a master's degree course is considered to be of a higher level than the degree obtained completing a bachelor's degree, and of the same level as the degree obtained completing a single-cycle master's degree course.

Students can only submit one application. When submitting the application, they must declare that their situation falls under one of the categories described in this chapter, at paragraphs 3.1, 3.2, 3.3 and 3.4.

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### 3.1 Serious situations

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For the purposes of this paragraph, “serious situations” will mean:

1. **serious economic conditions**, such as job termination, being on an unemployment insurance fund, reduced work schedule, and so on<sup>3</sup>, faced by the students themselves or by a family unit’s member (as identified for the purposes of the *ISEE/ISEEUP*);
2. **serious health issues**, such as disability<sup>4</sup>, serious diseases, accidents of any nature, rehabilitation treatments, faced by the students themselves or by a family unit’s member (as identified for the purposes of the *ISEE/ISEEUP*), being so serious to threaten the regularity of the academic path and to affect the performance;
3. **natural disasters**, such as earthquakes, flood, etc., that can affect both the student’s or their family’s economic situation and the regularity of the academic path and performance.

When filling in the online application form, students can specify that they fall under more than one of the mentioned serious situations, attaching the relevant documents for each of them, provided that they can only benefit from one single extraordinary grant, even if they actually find themselves in more than one of the foreseen situations.

It is specified that:

1. the serious health conditions referred to in para 3.1 letter b. must have occurred not earlier than 1 January 2024, must not be chronic, and can only be referred to by students enrolled in years following the first in the a.y. 2024/2025;
2. in order to verify whether the disability or health condition referred to in para 3.1 letter b. may have affected the academic performance, the medical documentation is subject to the evaluation of the Healthcare Centre, whose opinion is unquestionable;
3. with regard to students with a disability who submit an application pursuant para 3.1 letter b., only disabilities certified by the competent authorities based on initial recognition or worsening requests submitted not earlier than 1 January 2024 will be considered (as demonstrated by a copy of the request and the related reports to be uploaded together with the online application);
4. relevant natural disasters that cause temporary and exceptional situations of need under para 3.1 letter c. must have occurred not earlier than 1 January 2024 and can only be referred to by students enrolled in years following the first in the a.y. 2024/2025.

Students must describe the nature of the serious situations in detail, and attach documentation proving their existence in the application for the extraordinary grants. Examples include but are not limited to:

- economic reasons, the following may be submitted: income tax returns from the last two years; termination letter; unemployment benefit documentation, etc.;
- health reasons: medical certificates, medical records, disability and/or handicap recognition documents;
- natural disasters: technical reports, fire department reports, etc.

Students facing one or more of the above mentioned “serious situations” can submit the online application for the extraordinary grant, provided that they meet the following requirements:

- I. the ISEE (i.e., Indicatore della Situazione Economica Equivalente) must not exceed € 34,198.13 and the ISPE (i.e., Indicatore della Situazione Patrimoniale Equivalente, calculated as “ISP”/ “Scala di equivalenza”) must not exceed € 74,343.79;

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<sup>3</sup> By way of example and not limited to, a changed family situation may be caused by: job termination, being on an unemployment insurance fund, serious sickness, parents’ separation or divorce, parents’ death, etc.

<sup>4</sup> Students with a disability are the students with a handicap as in art, 3, para 1, law n 104 of 5 February 1992, or with a disability equal to or higher than 66%.

- II. movable assets, net of the exemption recognized in the ISEE/ISSEEUP certificate, must not exceed € 10,000.00 for each family member;
- III. a minimum number of CFUs, derived from recorded exams, equal to the number required for the assignment of a scholarship for the a.y. 2024/2025 (based on the student's year of enrolment) as specified in the scholarship call, reduced by 40%, to be achieved:
  - III.1 for students enrolled in a first year by 10 August 2025 and
  - III.2 for students enrolled in a year following the first by 31 March 2025.

The *CFUs* are calculated as specified in the call for scholarships, with the clarification that not all the credits can be taken into account; for example, exams defined as “*soprannumerari*” or “*integrazioni curriculari*”, intermediate tests and bonus credits cannot contribute to this purpose.

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### **3.2 Failure to submit the Università Cattolica - EDUCatt 2024/2025 scholarship application**

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Students potentially **admissible for the Università Cattolica – EDUCatt scholarship a.y. 2024/2025**, as specified in the call for scholarships, who have not submitted the application, may apply for the extraordinary grant. In this case, the evaluation will be made checking all the requirements and criteria foreseen for the application submission in the call for scholarships, including the admissibility criteria described in the call itself.

*CFUs* will be calculated in compliance with the provisions in the call for scholarships, specifying that “*soprannumerari*” or “*integrazioni curriculari*”, intermediate tests and bonus credits cannot contribute to this purpose.

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### **3.3 Students with maximum three exams left to access the final graduation exam**

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The application for the extraordinary grants can be submitted also by students who still have to pass **three exams max (including internships), awarding *CFUs*, to access the final graduation exam.**

To benefit from the extraordinary grants in compliance with this para 3.3, students must be regularly enrolled at *Università Cattolica* by 24 April 2025 and meet the following income-based requirements:

- I. the ISEE (i.e., Indicatore della Situazione Economica Equivalente) must not exceed € 34,198.13 and the ISPE (i.e., Indicatore della Situazione Patrimoniale Equivalente, calculated as “ISP”/ “Scala di equivalenza”) must not exceed € 74,343.79;
- II. movable assets, net of the exemption recognized in the ISEE/ISSEEUP certificate, must not exceed € 10,000.00 for each family member;

For this typology only, students are allowed to be assigned one more extraordinary grant, even if they had already been provided with another extraordinary grant for the same degree course, as long as the other grant was assigned because of a reason different from the current one.

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### **3.4 Students enrolled in a year following the first, with a non-linear academic history that prevents them from being admissible for the Università Cattolica – EDUCatt scholarship 2024/2025**

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Students who are enrolled in a year following the first and who are non-admissible for the scholarship due to their previous non-linear academic career can submit the application for the extraordinary grant in compliance with this paragraph, provided that all the following requirements are met:

- *ISEE* and *ISPE* must not exceed the thresholds foreseen in the call for scholarships;
- they have had a previous academic career – in relation to the current university enrolment – during which they were enrolled for a maximum of one academic year, referring

to any year of enrolment in any degree program of the same level<sup>5</sup>, in any Italian or foreign university, regardless of the outcome of such first academic career (withdrawal from their studies, transfer, etc.)<sup>6</sup>;

- a minimum number of *CFUs* obtained and recorded by 10 August 2024, corresponding to the requirements foreseen in the table of minimum *CFUs* in the call for scholarships, calculated taking into account only the years of enrolment in the degree program in which the student is enrolled in the academic year 2024/2025 at *Università Cattolica*, excluding any intermediate tests, academic credits recorded in the previous careers, “*soprannumerari*” and “*integrazioni curriculari*”<sup>7</sup>. **Bonus credits cannot be calculated to this purpose.**

In accordance with the University, *EDUCatt* will consider the results of the following examinations recorded after 10 August 2024 as valid, provided that the results of the same examinations are recorded by 31 October 2024:

- the final test of a compulsory professional training of the courses named under “*Professioni Sanitarie*” in the Faculty of “*Medicina e Chirurgia*” (internships are excluded);

<sup>5</sup> Regarding the level of degree courses and diplomas, it is specified that:

- a) bachelor's degree and single-cycle master's degree courses are considered to be of the same level;
- b) the degree obtained completing a single-cycle master's degree course is considered to be of a higher level than the degree obtained completing a bachelor's degree, and of the same level as the degree obtained completing a master's degree;
- c) the degree obtained after completing a master's degree course is considered to be of a higher level than the degree obtained completing a bachelor's degree, and of the same level as the degree obtained completing a single-cycle master's degree course.

<sup>6</sup> Example of a previous academic career considered admissible for the extraordinary grant:

The student who has the following academic career is admissible for the extraordinary grant for the a.y. 2024/25, provided they meet all the requirements foreseen in the call:

a.y. 2021/22: very first enrolment in a first regular year of a single-cycle master's degree in the faculty of “*Giurisprudenza*” (Law), followed by withdrawal or transfer;

a.y. 2022/23: enrolment in a first regular year of a bachelor's degree in the faculty of “*Servizi giuridici per l'impresa, il lavoro e le Pubbliche Amministrazioni*” (Legal Services for Business, Employment, and Public Administration);

a.y. 2023/24: enrolment in a second regular year of a bachelor's degree in the faculty of “*Servizi giuridici per l'impresa, il lavoro e le Pubbliche Amministrazioni*” (Legal Services for Business, Employment, and Public Administration);

a.y. 2024/25: enrolment in a third regular year of a bachelor's degree in the faculty of “*Servizi giuridici per l'impresa, il lavoro e le Pubbliche Amministrazioni*” (Legal Services for Business, Employment, and Public Administration).

Example of a previous academic career considered NON-ADMISSIBLE for the extraordinary grant:

The student who has the following academic career is not admissible for the extraordinary grant for the academic year 2024/25:

a.y. 2020/21: very first enrolment in a first regular year of a bachelor's degree in “*Economia*” (Economics);

a.y. 2021/22: enrolment in a second regular year of a bachelor's degree in “*Economia*” (Economics), followed by withdrawal or transfer;

a.y. 2022/23: enrolment in a first regular year of a single-cycle master's degree in “*Giurisprudenza*” (Law);

a.y. 2023/24: enrolment in a second regular year of a single-cycle master's degree in “*Giurisprudenza*” (Law);

a.y. 2024/25: enrolment in a third regular year of a single-cycle master's degree in “*Giurisprudenza*” (Law).

This academic career is considered as non-admissible for the extraordinary grant in the a.y. 2024/25.

<sup>7</sup> Example of an eligible previous academic career and related *CFUs* required for the extraordinary grant:

a.y. 2022/23: first-time enrolment in a university course, as the 1st regular year of a bachelor's degree in “*Medicina e Chirurgia*” (Medicine and Surgery), followed by withdrawal or transfer;

a.y. 2023/24: enrolment in a first regular year of a single-cycle master's degree in “*Medicina e Chirurgia*” (Medicine and Surgery);

a.y. 2024/25: enrolment in a second regular year of a single-cycle master's degree in “*Medicina e Chirurgia*” (Medicine and Surgery).

The student who has the academic career described above may be admissible for the extraordinary grant as category 3.4 (Students enrolled in a year following the first, with a non-linear academic history that prevents them from being admissible for the the *Università Cattolica – EDUCatt* scholarship 2024/2025) starting from the second regular year of the single-cycle master's degree in “*Medicina e Chirurgia*” (Medicine and Surgery), provided that by 10 August 2024, they recorded the minimum number of *CFUs* required for enrolment in a second year of the single-cycle master's degree in Medicine and Surgery (which means 30 *CFUs*, according to the table in para 4.1.2 of the call for scholarships. Intermediate tests, academic credits recorded in the previous careers, “*soprannumerari*”, “*integrazioni curriculari*” and bonus credits cannot be calculated to this purpose.



- the exams taken abroad, due to the participation in an international mobility programme, by 10 August 2024 (in this case, students MUST communicate this condition to *EDUCatt*; otherwise, the exams taken abroad will not be calculated).

#### 4. REQUESTED ISEE/ISEEUP CERTIFICATE

Applicants, in relation with chapter 3, will have to indicate the details of the *ISEE* for university financial aid purposes in the online application or attach a copy of the *ISEEUP* (also named *ISEEU Parificato*).

The accepted *ISEE/ISEEUP* certificate must fall under one of the following categories:

- *ISEE* 2024 or *ISEEUP* 2024 that can be applied to the a.y. 2024/2025;
- *ISEE* 2024 “corrente”;
- *ISEE* 2025;
- *ISEE* 2025 “corrente”;
- *ISEEUP* 2025 that can be applied to the a.y. 2024/2025 or *ISEEUP* 2025 that can be applied to the a.y. 2025/2026.

The *ISEE* must explicitly contain the following statement: “si applica alle prestazioni agevolate per il diritto allo studio universitario in favore di [the student’s fiscal code]”.

The *ISEEUP* must contain the name “*EDUCatt*” in the box “*Università/Ente*”.

**The instructions concerning the *ISEE/ISEEUP* certificate are contained in the call for scholarships.**

Students are reminded that *EDUCatt* has signed an agreement with *CAF – MCL* whereby the *ISEEUP* certificate is issued for free to students of *Università Cattolica*.

To this end, interested students can go to one of the *CAF – MCL* offices (<https://www.cafmcl.it/LeNostre-Sedi>) to get the certificate “*attestazione ISEEUP*” issued for free for the calendar year 2024.

When requesting this certificate, the student must explicitly refer to the existing agreement between *CAF - MCL* and *EDUCatt* concerning the issuing of *ISEEUP*, specifying that the *ISEEUP* will be used for the purposes of the extraordinary grant application.

The list of the documents needed to have this document issued is available at the following links:

[https://www.cafmcl.it/Portals/0/ThemePluginPro/uploads/2024/3/15/ISEEU\\_ITA\\_24.pdf](https://www.cafmcl.it/Portals/0/ThemePluginPro/uploads/2024/3/15/ISEEU_ITA_24.pdf) and [https://www.cafmcl.it/Portals/0/ThemePluginPro/uploads/2024/3/15/ISEEU\\_ENG\\_24.pdf](https://www.cafmcl.it/Portals/0/ThemePluginPro/uploads/2024/3/15/ISEEU_ENG_24.pdf).

For any further details, students can refer to the contacts of the selected office (<https://www.cafmcl.it/Le-Nostre-Sedi>), or to the General Management of *CAF – MCL* ([direzione generale@caf mcl.it](mailto:direzione generale@caf mcl.it)).

Only if the student is abroad and not able to go to one of the *CAF – MCL* offices in person by the deadline foreseen for the online application (e.g., a student abroad waiting for permission to leave the country or not able to travel due to health issues), they can communicate the impossibility via email to [direzione generale@caf mcl.it](mailto:direzione generale@caf mcl.it), to agree on the documents to be sent in digital format via email and get the *ISEEUP* issued and sent in digital format via email as well.

##### 4.1. Foreign documents that may be requested

The documentation provided by foreign students must be legalized by the Italian diplomatic or consular representations abroad. A certified Italian translation, compliant to the foreign text, by the competent diplomatic or consular representation or by an official translator, must be attached to these documents.

Students coming from particularly poor countries as yearly defined by an Italian *Decreto Ministeriale* (and as identified in the call for scholarships) can have their economic conditions evaluated on the basis of a certification by the Italian representation in the country of origin, stating that the student does not notoriously belong to an economically and socially high-ranking family. Such certification can also be issued by the foreign university if this is linked with Italian

universities through agreements, or by Italian institutions authorized to guarantee the economic hedges. In the latter case, the institution issuing the certification commits to the refund of the benefit and of everything that is received by the students, in the case of a revocation. Students who have been granted political refugee or stateless status will have to upload a copy of the certification of political refugee or stateless status issued by the Italian *Ministero dell'Interno* or by the United Nations *Alto Commissariato* – Italian office.

If the student, when submitting the extraordinary grant application, does not have the *ISEEUP* certificate (if required), they can submit the online application and commit to provide *EDUCatt* with the certificate by opening a ticket in *MyEDUCatt* area **within 30 days from the date of the application submission**. In this case, it is necessary to attach documentation proving the request to the *CAF* for the issuing of the *ISEEUP* certificate (e.g., a copy of the email sent to the *CAF* requesting the *ISEEUP*) to the online application. For the purposes of ranking the applications received, the closing date and time of the application will be considered valid.

## 5. THE APPLICATION

### 5.1 Submission

The application for the extraordinary grants can be submitted in *MyEDUCatt* area only, starting from **3 March 2025 at 12 pm and by 2 May 2025 at 12 pm**.

Following the submission, a receipt of the application, stating date, time and progressive protocol number, will be available.

The applications will be processed based on the chronological order, defined by date and time of the online application submission as in the corresponding receipt.

In the online application, students must:

1. state that they fall under one of the categories mentioned in chapter 3;
2. describe in detail the reasons why the extraordinary grant is requested, in the specific blank space;
3. upload the documents supporting the request, as foreseen in chapter 3;
4. provide the information concerning the *ISEE/ISEEUP* and upload the related certificate;
5. declare that they are aware of the income- and merit-based foreseen for each kind of reason to request the extraordinary grant.

*EDUCatt* will carry out the due checks concerning the recording of the foreseen minimum amount of *CFUs*, directly verifying them through the informatic resources of *Università Cattolica*.

*EDUCatt* will inform the applicants of the outcome through the “Tickets and messages” section of *MyEDUCatt* area and via email using the address provided in the application form, within 90 days after the deadline for the application submission. If *EDUCatt* requests additional documents, such deadline will be postponed for a number of days equal to those allowed for the completion of the request. The “Tickets and messages” section of *MyEDUCatt area* must always be verified for the reception of the outcome, in order to avoid any possible filter (e.g., spam) set in one’s email inbox. *EDUCatt* declines all responsibility for students not reading the messages due to any filter set in their inbox.

## 6. EVALUATION OF THE APPLICATION AND PROVISION OF THE GRANT

During the evaluation of the extraordinary grant applications, *EDUCatt* reserves the right to request additional documentation and/or further clarifications if the documentation is incomplete and/or the justifications are insufficient. The requested additional documents must be provided within 15 days from the request by *EDUCatt*. After this deadline, failure to comply with the requested integration will lead to an outcome of non-admissibility.

If one or more of the required documents is totally missing, the application will be evaluated with the outcome “Non-admissible”.

Students can submit an appeal within 15 days from receiving the outcome, opening a ticket in **MyEDUCatt** area. The request will be accepted only if, after a review, full compliance with the requirements foreseen in the call is verified.

A withdrawal from the studies during the academic year, prior to the payment of the extraordinary grant, will imply the cancellation of the application for the extraordinary grant.

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## 6.1 Rankings

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Students applying for an extraordinary grant are placed into two lists which will form two separate rankings:

- I. ranking for the applications foreseen in para 3.4 (as follows, “**Specific Ranking**”);
- II. ranking for the remaining applications (as follows, “**General Ranking**”).

**The specific ranking** is drawn up based on the merit recorded by 10 August 2024 concerning the degree course of enrolment in the a.y. 2024/2025, and related to the study plan of the immediately preceding academic years.

The maximum score to be assigned to each student is 100 points, established using the following formula:

$$\text{Score}^8 = 100 + S1 - S2$$

where:

S1 = number of *CFUs* recorded by 10 August 2024, calculated taking into account only the years of enrolment in the degree course in which the student is enrolled at *Università Cattolica* in the a.y. 2024/2025, excluding any: (i) intermediate tests, (ii) academic credits recorded in the previous careers, (iii) “*soprannumerari*” and (iv) “*integrazioni curricolari*”. Bonus credits cannot be calculated to this purpose.

S2 = highest number of *CFUs* that can be recorded in the degree course of enrolment in the a.y. 2024/2025 and referred to the exams foreseen in the student’s specific study plan until the a.y. 2023/2024.

The specific ranking follows a descending order. In case the score is the same, the student with a lower *ISEE* takes precedence. In case the score is still the same, the younger applicant takes precedence.

The **General Ranking** follows the chronological order of the application submission as per: date, hour, minutes and seconds as in the submission receipt (corresponding to the moment when the student confirms and submits the online application). If two students have the same submission date, hour, minutes in their receipt, the younger student takes precedence.

The benefits provided for each ranking are awarded according to their respective order and up to the maximum number available for each, specifically:

- **Specific ranking: 27 extraordinary grants**
- **General ranking: 70 extraordinary grants**

It is specified that the provision of the extraordinary grants in favour of the students enrolled in a first year in the a.y. 2024/2025 will take place only after the *CFUs* are recorded as foreseen in chapter 3 of this call.

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<sup>8</sup> Example of score calculation for a student with the following academic career:

a.y. 2022/23: very first enrolment in a first regular year of a single-cycle master's degree in “*Giurisprudenza*” (Law), followed by withdrawal or transfer;

a.y. 2023/24: enrolment in a first regular year of a bachelor's degree in “*Servizi giuridici per l'impresa, il lavoro e le Pubbliche Amministrazioni*” (Legal Services for Business, Employment, and Public Administration), recording 52 *CFUs* by 10 August 2024, compared to the maximum achievable which is 58 *CFUs* according to their study plan;

a.y. 2024/25: enrolment in a second regular year of a bachelor's degree in “*Servizi giuridici per l'impresa, il lavoro e le Pubbliche Amministrazioni*” (Legal Services for Business, Employment, and Public Administration).

This student can apply for the extraordinary grant with a score of:  $100 + 52 - 58 = 94$  points.

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## 6.2 Outcomes

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The possible outcomes are:

1. **Admissible and beneficiary of the extraordinary grant:** all the students enrolled in a year following the first in the a.y. 2024/2025 who meet all the requirements.
2. **Admissible and beneficiary of the extraordinary grant with suspended payment.** This category includes:
  - a. students enrolled in the first year in the a.y. 2024/2025 who meet all the requirements foreseen in this call, except for the required *CFUs* to be recorded by 10 August 2025. In this case, the payment of the extraordinary grant is suspended until the checks on the recorded *CFUs* are made. If the minimum amount of required *CFUs* is not recorded by the deadline of 10 August 2025, the students will subsequently receive the outcome of "Non-admissible".
  - b. students who submitted the application for the extraordinary grant committing to provide the *ISEEUP* within 30 days from the deadline for the application submission. In this case, the payment of the grant is suspended while waiting for *EDUCatt* to receive and verify the fulfilment of the requirements foreseen in the call. If the *ISEEUP* is not provided according to the foreseen modalities and by the set deadline, or if the evaluation is negative, the students will subsequently receive the outcome of "Non-admissible".
3. **Admissible but non-beneficiary of the extraordinary grant due to the exhaustion of the allocated funds.** This category concerns all the students (including those with suspended payment) who cannot benefit from the extraordinary grant due to the exhaustion of the allocated funds, based on their position in their respective ranking. Once all the available economic resources are assigned and provided, all the students still resulting as "Admissible but non-beneficiary of the extraordinary grant due to the exhaustion of the allocated funds" will be informed.
4. **Non-admissible:** all the students who do not meet one or more of the foreseen admissibility requirements or did not provide the requested additional documents by the deadline set in the call will receive this outcome.

If a student who has received the outcome "Admissible and beneficiary of the extraordinary grant with suspended payment" becomes "Non-admissible", the funds assigned will be re-allocated by *EDUCatt* in favour of the student immediately following in their ranking, who has received the outcome "Admissible but non-beneficiary of the extraordinary grant due to the exhaustion of the allocated funds", and so on.

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## 6.3 Provision of the benefit

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When communicating the outcome "Admissible and beneficiary of the extraordinary grant", *EDUCatt* will specify the terms of the benefit disbursement, which will generally not exceed 60 days from the date of the communication itself.

Students must fill in the "IBAN" section in their *MyEDUCatt* area and the document named "Modulo Anagrafico Fiscale" ("MAF") (available at the following link: <https://www.educatt.it/agevolazioni/doc/EDUCattMAFBorsisti2024.pdf>). The benefit will be paid via bank transfer to the bank account indicated there. Any delays in payment caused by filling in such section partially or late, cannot be attributed to *EDUCatt*.

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## 7. AMOUNT OF THE EXTRAORDINARY GRANTS

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The amount of each extraordinary grant is € 1,750.00.

The extraordinary grants are not exempt from Income Tax. The abovementioned amount is gross and includes the charges borne by *EDUCatt*<sup>9</sup> and is, in any case, subject to the applicable tax regulations.

Before proceeding with any payment, *EDUCatt* will check:

- any existing debts of the student towards *EDUCatt*, and, if any, the amount of such debts will be deducted from the extraordinary grant benefit;
- any withdrawal from the studies, and, if any, the benefit will be cancelled, and the amount will be reallocated in compliance with the provisions in the previous para 6.2.

## 8. VERIFICATION OF THE PROVIDED SELF-DECLARATIONS AND FALSE/MISLEADING INFORMATION

With the aim to check *all the declarations provided* by the applicants (including, but not limited to: family unit; marital status; residence; school and/or academic career; academic merit; use of bonus credits; income; etc.), *EDUCatt* has the right to verify the students' declarations in compliance with the following Italian acts: law 2 December 1991 *n 390*, *art 22*, *D.Lgs. 29 March 2012 n 68*, *D.Lgs. 31 May 2010 n 78*, *DPR 28 December 2000 n 445*, *art 71*, *as well as DPCM 5 December 2013 n 159*, *art 11* and the related *INPS circular 18 December 2014 n 171*. *EDUCatt* could also ask for any economic documentation useful to the verification on the accuracy of the declaration.

The online application form, filled in to take part in the call, represents *to all intents and purposes of law* a self-certification form pursuant to *ex art 46 DPR 28 December 2000 n 445*.

*EDUCatt* can make the verifications mentioned in *DPR 28 December 2000 n 445*, *art 71* within 5 years from the last provision of an undue benefit and the consequent false self-declaration (*ex art 2947 of Codice Civile*), except if the fact constitutes a criminal offence for which the law foresees a longer time limitation.

The mentioned *art 71* foresees specifically that the administrative offices have to make the due checks, also on samples that are proportional to the risk and the size of the benefit, and in the cases of reasonable doubts – in order to verify the truthfulness of the provided declarations as in *artt 46 and 47* of the same *DPR* – also after the provision of benefits.

Notwithstanding the provisions of *art 76* of *DPR 445/2000*, if the declaration results as false from the checks, the applicant loses *ex tunc* the benefits following the provision issued on the basis of the false declaration, pursuant to *art 75* of the same *DPR*, with consequent obligation to give back such benefits. The false declaration also leads to the denied access to contributions, financing and forms of financial support for a period of 2 years from when the act of revocation was adopted. It is also subject to the application of the sanctions referred to in *art 10*, *para 3* of *D. Lgs* of 29 March 2012, *n 68*.

*EDUCatt*, in agreement with the competent financial authorities, such as *Agenzia delle Entrate*, *Direzione Regionale della Lombardia*, *Ministero delle Finanze*, and *Guardia di Finanza*, will carry out sample checks on 20% of the students eligible for the benefits of the right to study ("*Diritto allo Studio*"), and on all the students belonging to family units declaring no income, in order to verify the truthfulness and the correctness of the provided declarations also referring to the following Italian act: *art 71 DPR 445/2000*.

The penalties for false declarations foreseen by the Italian acts *artt n 75* and *n 76 DPR 445/2000* and *10 para 3 D. Lgs. 68/2012* imply giving three times as much as the money benefited back to the institution providing the benefit, in the loss of any right to benefits throughout the entire academic career, without prejudice to the application of the criminal law for acts constituting a criminal offence.

<sup>9</sup> The institution providing the grant applies the withholding tax.

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## 9. INFORMATION NOTICE ON THE PROTECTION OF PERSONAL DATA (EU REGULATION 2016/679)

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The participation in this call implies the processing of personal data.

EDUCatt – Ente per il Diritto allo Studio Universitario dell'Università Cattolica is the owner of the processing of the personal data.

The Data Protection Officer (DPO) has been appointed and can be contacted at the email address [privacy@educatt.org](mailto:privacy@educatt.org).

The people in charge for the processing of the personal data have been appointed as well.

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### 9.1 Purposes of the processing

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The personal data acquired through the web procedure are collected by *EDUCatt* and used, also electronically, in order to:

- a. provide the requested benefit, and for all the activities directly or indirectly linked to the provision of the benefit itself;
- b. for the purposes of law and
- c. for communications related to activities/services proposed by *EDUCatt*;
- d. for statistical evaluations.

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### 9.2 Legal basis for the process

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The data are processed following a request by the data subject, for a legitimate interest of the data controller and for legal purposes.

It follows that the requested data must necessarily be provided in order to allow *EDUCatt* to ascertain the economic situation of the declarant's household, the eligibility requirements and the determination of the benefit, according to the criteria set out in this call.

Any processing of special category data requires the specific consent of the person concerned. Failure to provide the data, or failure to consent to its processing, prevents participation in the call.

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### 9.3 Communication

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For the purposes of legitimate checks, data may be exchanged between bodies including Entities or competent Authorities, such as the *Ministero delle Finanze* and the *Guardia di Finanza*. The data may be communicated to third-party service companies, which *EDUCatt* uses for the provision of its services and for IT support, and are appointed as data processors.

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### 9.4 Data Subject's Rights

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The data subject can exercise their rights in compliance with art 13 of *EU Regulation 2016/679* by sending an email to [privacy@educatt.org](mailto:privacy@educatt.org).

For any further detail, reference should be made to the information notice available on *EDUCatt* website.

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Possible modifications or integrations to this regulation  
will be published on *EDUCatt* website:  
[www.educatt.it/agevolazioni](http://www.educatt.it/agevolazioni)

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February 2025

The General Manager

The President