

COLLEGE DRAFT 2025

REGULATION

BOOKING OF PLACES
for the Applicants for Admission
and Readmission to the University
Residences of Università Cattolica
for the A.Y. 2025/2026

BRESCIA CAMPUS

Collegiunicattolica.it
La Community dei Collegi dell'Università Cattolica



**UNIVERSITÀ
CATTOLICA**
del Sacro Cuore

ISTITUTO TONIOLO
ENTE FONDATORE
DELL'UNIVERSITÀ CATTOLICA DEL SACRO CUORE

 **EDUCatt**
Ente per il Diritto allo Studio Universitario
dell'Università Cattolica

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The educational project and the University Residences regulations are available at
www.collegiunicattolica.it/collegi/regolamenti and www.collegiunicattolica.it/residenze/regolamenti

COLLEGE DRAFT 2025 REGULATION

BRESCIA CAMPUS

BOOKING OF PLACES

FOR THE APPLICANTS FOR ADMISSION AND READMISSION TO THE UNIVERSITY RESIDENCES OF UNIVERSITÀ CATTOLICA FOR THE A.Y. 2025/2026

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DISCLAIMER

This document aims at giving the necessary requirements to take part in the *College Draft 2025* to book places for the admission and readmission to the University Residences of *Università Cattolica*.

Nevertheless, it does not substitute the Italian document “REGOLAMENTO COLLEGE DRAFT 2025”, which remains the only legally valid reference as to the definition of the criteria of admissibility in the rankings.

1. THE “COLLEGE DRAFT REGULATION” AND THE “CALL FOR THE ADMISSION AND READMISSION TO THE UNIVERSITY RESIDENCES OF UNIVERSITÀ CATTOLICA IN THE A.Y. 2025/2026”

Fondazione EDUCatt - Ente per il diritto allo studio dell'Università Cattolica (hereinafter, “**EDUCatt**”), which has been entrusted by the University with the task of managing the accommodation offer for male and female students (hereinafter, also “**students**”), actively contributing to the educational project of the University itself, publishes the “Call for Admission and Readmission to the University Residences of *Università Cattolica*” (hereinafter, the “**call**”) yearly. Such document regulates the allocation of a bed in the accommodation facilities (hereinafter simply referred to as “**accommodation**” or “**place**”) managed by/in agreement with EDUCatt at the University venues (the residences, which will be hereinafter simply referred to as “**Accommodation Facilities**” or “**University Residences**”).

The Accommodation Facilities are identified as “On-Campus Residences” and “City Residences”.

The call, which will be available approximately from June 2025 for the a.y. 2025/2026, will describe the housing offer foreseen for the a.y. 2025/2026 in details (campuses of Milan, Piacenza and Cremona, Brescia, Rome), the related economic conditions which will be applied and the competition methods regulating the access, and will integrate any regional and ministerial directives that will be made available meanwhile. This call will also define the conditions for the access to the service at a discounted rate, taking into account the provisions described in *Deliberazione of Regione Lombardia* concerning the essential requirements of the right to study at university (“*Diritto allo Studio Universitario*”) for the a.y. 2025/2026, which will be published in the upcoming months.

The *College Draft 2025 - Brescia Campus* is the competition taking place in the months from May to June 2025 regulated by this *College Draft 2025 regulation - Brescia campus* (hereinafter simply referred to as the “**Regulation**”), which establishes:

- the methods for the **booking of a place** at the Accommodation Facilities in Brescia for the students **applying for a NEW ADMISSION**;
- the methods to show **interest in the READMISSION** in the a.y. 2025/2026 for the students already hosted in the Accommodation Facilities in the a.y. 2024/2025. Such administrative procedure allows to **book a place** in order not to make it available to the students applying for a new admission, based on this regulation¹.

Such booking:

- **is not binding** for the applicant;
- **is subject to** confirmation through the following application for admission/readmission according to the methods, deadlines, requirements and criteria defined in the call for the a.y. 2025/2026.

The definitive assignment of the booked places is subject to the check by EDUCatt that all the **requirements foreseen in the call for the a.y. 2025/2026** are met. By way of example and not limited to, reference is made to the following:

- for students enrolling in a year different from the first one of a bachelor’s, master’s or single-cycle master’s degree in the a.y. 2025/2026 the **minimum level of academic credits (CFUs) in the abovementioned call must be met**.

¹ If the student is not interested and does not apply for the READMISSION, this will automatically imply that the place is reassigned to the applicants for a new admission through this regulation.

The following call will also allow those who have not taken part in the *College Draft* to compete for the assignment of a place in the Accommodation Facilities, in case further places are available and have not been booked through this regulation.

Except for the provisions in para 2, letter g, it is clarified that it will be possible to benefit from housing in the a.y. 2025/2026 for the entire academic year only, therefore paying the entire yearly accommodation fee to *EDUCatt* (even if taking part in mobility programs abroad).

Participants are informed that some mandatory documents will be requested when filling in the application form, and specifically:

- students with a disability as in art 1, comma 1, letter g) of the *DM 1320/2021*, or with a handicap as in art 3, sub 1, act n 104 of 5 February 1992, or with a disability equal or higher to sixty-six per cent, or even with a disability degree lower than sixty-six per cent who highlight specific necessities, must upload the documents certifying the disability, the invalidity, the infirmity and/or the handicap;
- students, whose diploma/degree grades must be converted in compliance with specific agreements between their country and Italy/the European Union, must upload the mentioned agreement and the conversion chart;
- students coming from particularly poor countries must upload the certification by the Italian representation in the country of origin, stating that they do NOT notoriously belong to an economically and socially high-ranking family;
- students who are declaring to be independent must upload, for the purposes of the checks:
 - a historical certificate of residence;
 - documents certifying the ownership or the right of use of the property;
 - documents certifying the student's incomes in the last two years (2023 and 2024);
- students who are declaring to belong to a religious order must attach the documents certifying it;
- students carrying out a work activity, must upload a copy of the documents proving the kind of work they are doing;
- students who are applying for a discounted fee according to their *ISEEUP* data must upload the *ISEEUP* issued by *CAF MCL*;
- students who are applying for their first admission must upload a scan of their photo ID;
- applicants, who are minor at the date of the application submission, must attach the parents' disclaimer statement (available at www.collegiunicattolica.it).

NB: The official communications by *EDUCatt* will be published at www.collegiunicattolica.it or in *MyEDUCatt area*, and/or via email. Therefore, students are expected to constantly check their *MyEDUCatt area* and their inboxes (including spam folders or promotion) and promptly inform *EDUCatt* of any change in their email addresses.

Please note: *EDUCatt* reserves the right to update and/or integrate the current regulation, if any aspect needs to be clarified.

Please note: The possible booking of the place is also subject to the fulfillment of the requirements assessed through this regulation, also at the date of the application submission for the Call of the a.y. 2025/2026.

All time terms indicated in this regulation are to be understood according to the **ROME TIME ZONE**. In the period from 30 March 2025 to 25 October 2025 the "Summer Time" is in force, with a GMT+2 time zone; from 26 October 2025, the time zone returns to GMT+1.

2. ADMISSIBILITY REQUIREMENTS AND APPLICATION SUBMISSION

In order to participate, students must access their *MyEDUCatt area* and submit the online application form *College Draft a.a. 2025/2026* (within 48 hours after the submission, they will find the related receipt in the section "Receipts").

The online applications can be submitted **from 1 pm on Tuesday 15 April 2025 until 1 pm on Monday 12 May 2025**.

Students from Italy, students belonging to the European Union and foreign students assessed according to the methods prescribed by DPR 31 August 1999, n 394 and by D. Lgs. 25 July 1998, n 286, can take part in the *College Draft*, provided that:

1. they reside in a municipality considered “off-campus” with respect to the enrolment campus in the a.y. 2025/2026, and therefore NOT “local” or “commuting” according to the lists available at the following webpage: <https://educatt.unicatt.it/educatt-borse-di-studio-e-agevolazioni-borse-di-studio-per-reddito-e-merito-educatt/>;
2. they are younger than 27 on 1 January 2025;
3. they do not have administrative pending payment towards *EDUCatt* concerning any service or provision;
4. they are enrolled or intending to enroll in *Università Cattolica*, Brescia campus, in the a.y. 2025/2026:
 - 4.1 for the very first time² in a regular year of a bachelor’s degree, a single-cycle master’s degree and a master’s degree;
 - 4.2 for the first time³ in a year “fuori corso” or when repeating a year in excess of the normal duration of the course;
 - 4.3 **only for students with disabilities pursuant to art 1 sub 1, lett g, DM 1320/2021 (Ministero dell’Università e della Ricerca), i.e., with a recognised disability pursuant to art 3, sub 1, act n 104 of 5 February 1992, or with a disability equal to or greater than sixty-six per cent** who enrol for the first time in the second year “fuori corso” or when repeating a year, but having completed the regular course of study for three-year degree courses, single-cycle master’s degree courses and master’s degree courses;
 - 4.4 for the first time in a regular course in a specialisation program (excluded those students enrolled in specialisation schools in the medical area, as specified by the following act: D. Lgs. n 368, 4 August 1999);
 - 4.5 for the first time in a regular course in a PhD program (the so-called “*Dottorati di Ricerca*”, activated through the following act: 3 July 1998, n 210 art 4);
5. they had already been assigned a place in the accommodation facilities in the a.y. 2024/2025, in case they are showing interest in the readmission.

Students falling under the following categories CANNOT apply:

- a. students who enroll in a first year of a bachelor’s, master’s and single-cycle master’s degree in the a.y. 2025/2026, having been previously enrolled in any degree course of the same level at any Italian or foreign university, regardless of the outcome of that first academic career (withdrawal from studies, transfer, degree, etc.);
- b. students who already have a degree belonging to a level equal to or higher than the degree course they are enrolling in, when applying for the benefit⁴;
- c. students intending to enroll in specialisation schools in the medical area (as specified by the following act: D. Lgs. n 368, 4 August 1999);
- d. students enrolled on a “part-time” basis, as certified by the relevant registration certificate

² By “the year of the very first enrolment” *EDUCatt* means the students’ very first academic year in any equivalent degree course in any university in Italy or abroad, regardless of the outcome of that first career (withdrawal from the studies, transfer, graduation, etc.).

³ Students enrolled in the academic year 2024/2025 in the first year “fuori corso” of a master’s degree, who have previously been hosted in a University Residence in the first year “fuori corso” of a bachelor’s degree are not allowed to participate.

⁴ Regarding the level of study programs and academic degrees, it is specified that:

- a) bachelor’s and single-cycle master’s degree courses are considered to be of an equal level;
- b) the degree obtained following a single-cycle master’s degree course is considered to be of a higher level than the degree obtained following a bachelor’s degree and of equal level to that obtained following a master’s degree;
- c) the degree obtained following a master’s degree course is considered to be of a higher level than the degree obtained following a bachelor’s degree and of equal level to that obtained following a single-cycle master’s degree;
- d) degree courses under the old system and their degrees are considered higher than bachelor’s degree courses and their degrees and are equivalent to master’s and single-cycle master’s degree courses and their degrees.

- e. issued by *Università Cattolica*;
- f. students attending courses in *Università Cattolica* as participants in mobility programs⁵;
- g. students who were assigned a place in one of the accommodation facilities based on *EDUCatt* calls before the a.y. 2025/2026, and who had given up their place;
- h. students intending to leave the University Residence for more than 6 months, e if due to their participation in a study program abroad; students who carry out a continuous paid work activity of any nature; according to this regulation, the following ones are not considered as work activities (and, therefore, do not prevent them from participating in the *College Draft* if they are proved through proper documentation):
 - h.1. the part-time activities provided for by art 11 and referred to by art 24 of *D. Lgs. 29 March 2012 n 68* (200 hours), or those similar to them in terms of number of hours (such as those deriving from act 6/3/2001 n 64 (“Institution of Civil Service”));
 - h.2. curricular internships;
 - h.3. work activities carried out according to the *EDUCatt* Student Work contract (<https://www.educatt.it/swe>).
- i. international and extra-EU students living outside Italy, with international access certificate, and benefiting from specific financial support, as indicated in the following web pages:
 - i.1 <https://international.unicatt.it/ucscinternational-ammissioni-e-tasse-tasse-e-borsedi-studio> (bachelor’s degree and single-cycle master’s degree)
 - i.2 <https://international.unicatt.it/ucscinternational-ammissioni-e-tasse-tasse-e-borsedi-studio-4805> (master’s degree)

It is specified that students who have been assigned a place in the a.y. 2024/2025 according to chapter 13 of the call can now apply only for a NEW ADMISSION.

3. AVAILABLE PLACES

The maximum number of places available in the accommodation facilities is indicated in the following chart.

Accommodation Facilities	Address	Number of places ⁶
CONVITTO VESCOVILE SAN GIORGIO (M/F ⁷)	Via G. Galilei, 67 – 25128 Brescia	10
CONVITTO UNIVERSITARIO SANTA CHIARA (F)	Contrada Santa Chiara, 36 – 25122 Brescia	8

It is specified that the reservation of the places available in each Accommodation Facility will be reserved with priority to the students who will show their interest in the readmission; the remaining ones will be made available to students applying for a new admission.

The places made available for NEW ADMISSIONS in the Accommodation Facilities are proportionally distributed between⁸:

- students who intend to enroll in a first year of a bachelor’s, a master’s or a single-cycle master’s degree in the a.y. 2025/2026;
- students who intend to enroll in years other than the first one of a bachelor’s, a master’s or a single-cycle master’s degree in the a.y. 2025/2026.

⁵ These students can verify the access conditions of the Accommodation Facilities by contacting the *EDUCatt* offices in the attended campus.

⁶ The number of places is approximate, as it is defined depending on the actual availability on the date of publication of this document.

⁷ “M” means that the facility hosts male students only, whereas “F” means that it hosts female students only. “M/F” means that the facility hosts both.

⁸ E.g. female students applying for a new admission: 30, of which 20 enrolling in a first year, and 10 enrolling in years following the first. Available places: 21, of which 15 at the Facility A and 6 at the Facility B. In this case, the 15 available places at the at the Facility A will be assigned to 10 (=20/30*15) female students enrolling in a first year, and to 5 (=10/30*15) enrolling in years following the first, whereas the 6 places available at the Facility B will be assigned to 4 (=20/30*6) female students enrolled in a first year and to 2 (=10/30*6) female students enrolled in years following the first.

4. STUDENTS WITH A DISABILITY AND/OR PARTICULAR HEALTH NECESSITIES

In order to be able to find the most suitable solution to welcome students with a disability in *EDUCatt* accommodation facilities, also considering the necessary conditions for them, all disabled students, pursuant to art 1, comma 1, letter g, *DM n 1320/2021 (Ministero dell'Università e della Ricerca*⁹), or who have special health, physical and/or psychological needs and situations, must fill in the appropriate section of the online application form in detail. Any false information provided in that section may result in the sanctions provided for in chapter 8 of this regulation.

Students with disabilities, pursuant to art 1, comma 1, letter g), *DM n 1320/2021 (Ministero dell'Università e della Ricerca)*, who have submitted an application, and the documentation produced is not sufficient to clarify their needs, will be promptly contacted by *EDUCatt* Health Centre in order to verify any special needs and identify the most suitable solutions for possible accommodation in *EDUCatt* Accommodation Facilities.

If the need arises, a special commission will be set up (consisting of representatives from the Health Centre, the *Funzione Residenzialità*, the *Funzione Integrazione* and *EDUCatt* Management) to decide on the necessary conditions for access to *EDUCatt's* University Residences.

To the purposes of the checks referred to in this paragraph, students must respond to any requests for additional documentation within 15 working days (it is specified that, here and in the rest of the document, Saturday is considered a working day) from the date of the request. If they do not proceed so, they will be considered non-admissible.

At the outcome of the assessment of *EDUCatt* Health Centre or, if appropriate, of the commission formed as indicated above, an opinion will be given regarding the possible booking of the student with disabilities to *EDUCatt* Accommodation Facilities.

If admission is possible, students with disabilities will have priority in the allocation of a place over other admissible students, pursuant to art 1, comma 1, lett g, *DM n 1320/2021 (Ministero dell'Università e della Ricerca)*.

To all the cases envisaged by the present chapter, the Health Centre and/or the specially constituted commission, in relation to the situation ascertained, may propose the possibility of a temporary short-term stay, at the end of which it will be evaluated whether the conditions for definitive admission or readmission exist.

The Health Center's and the special commission's evaluations are unquestionable and take precedence on the other criteria set for the competition, in order to meet the needs of students with particular health conditions.

In the case that *EDUCatt* Health Center (or the commission):

- a. has specified the need for a specific accommodation facility for students with disabilities pursuant to art 1, comma 1, lett g, *DM n 1320/2021*, *EDUCatt* allows the reservation of a place in that specific facility; in this case, the interested student will not be part of the ranking lists referred to in para 5.4;
- b. has NOT specified the need for a specific accommodation facility for students with disabilities pursuant to art 1, comma 1, lett g, *DM n 1320/2021*, *EDUCatt* will still guarantee the reservation of a place in one of the accommodation facilities; in this case, the interested student will participate in the ranking lists referred to in para 5.4, and the specific accommodation will be assigned applying the criteria set forth therein.

NB: *EDUCatt* does **not** provide support services (e.g., accompanying, assistance, night supervision, etc.) inside the University Residences. The possible access to the Facility by external support (parents or specialized staff indicated by the family) will have to be agreed with *EDUCatt*. The relative charge must be considered to be fully at the expense of the person

⁹ "Students with a disability" are defined in art 1, para 1, letter g) of the *DM n 1320 of 2021*, or with a handicap as in art, 3, para 1, law of 5 February 1992, n 104, or with a disability equal or higher to sixty-six per cent.

concerned, even if the assistance is deemed to be a necessary condition for access and/or permanence by the Health Centre or the specially constituted commission.

5. COLLEGE DRAFT FOR STUDENTS APPLYING FOR A NEW ADMISSION

To take part in the competition for the new admission, students who meet all admissibility requirements foreseen in this Regulation, must **submit the application College Draft** accessing their *MyEDUCatt area* (selecting a.y. “2025/2026”, “University Residences”, *College Draft*) **from 1 pm on Tuesday 15 April 2025 to 1 pm on Monday 12 May 2025.**

5.1 Income

Any student can take part in the competition regardless their economic or financial situation. Students who have an *ISEE (Indicatore della Situazione Economica Equivalente)* higher than € **26,306.25** and an *ISPE (Indicatore della Situazione Patrimoniale Equivalente)* higher than € **57,187.53** participate in the competition according to the category “HIGHEST *ISEE/ISPE*”. Students who have a valid “*Attestazione ISEE¹⁰ applicabile alle prestazioni agevolate del diritto allo studio universitario*”¹¹ issued in calendar year 2025 by the deadline for the submission will be evaluated based on the following values:

- the *ISEE*, indicating the Economic Situation;
- the *ISPE*, the Indicator of the Equivalent Financial Situation (= *ISP¹² / Scala di equivalenza*).

Students who **DO NOT HAVE the “attestazione ISEE”** by the submission date are evaluated according to the category “HIGHEST *ISEE/ISPE*”.

All the certificates “*attestazione ISEE*” that will be evaluated as containing wrong information or missing data (“*omissioni o difformità*”), or which cannot be applied to the right to study (“*non applicabile alle prestazioni agevolate del diritto allo studio universitario*”) imply the participation in the competition according the category “HIGHEST *ISEE/ISPE*”.

Italian students and foreign independent¹³ students resident in Italy can be issued the “*attestazione ISEE per le prestazioni per il diritto allo studio universitario*” submitting the request named “*Dichiarazione Sostitutiva Unica*” (“*DSU*”), either going to a fiscal assistance center (*CAF*) or applying online on *INPS* website using their own *SPID* credentials, or their e-ID card or *Carta Nazionale dei Servizi*, selecting the option “*ISEE precompilato*”.

For the students who are NOT independent and who have members of their family unit who are resident in countries other than Italy, and not registered in the “*A.I.R.E.*”¹⁴, the previous income parameters are respectively replaced by the “*ISEEUP*” and the “*ISPEUP*” contained in the “*ISEEU Parificato*”, as better specified in the following paragraph “Non-independent students with family members resident in countries other than Italy and not registered in the “*A.I.R.E.*”

5.1.1 Family unit

The family unit of the student residing with his/her parents is composed of all the members fiscally registered with him/her at the moment of the application submission: this must be

¹⁰ Applicants must indicate, in the application, the protocol number either of the *ISEE* certificate (as well as the *ISEE*, *ISP* and *Scala di Equivalenza* values indicated therein) or of the *ISEEUP* certificate (as well as the *ISEEUP*, *ISPEUP* and *Scala di Equivalenza* values indicated therein).

¹¹ The *ISEE* must explicitly contain the following statement: “*si applica alle prestazioni agevolate per il diritto allo studio universitario in favore di [student’s fiscal code]*”.

¹² The *ISP* is an indicator referring to the assets; this figure can be found in the *ISEE* certificate.

¹³ For the definition of “independent students”, please check paragraph 5.2.2 in this call.

¹⁴ The register for Italian people who are resident in countries other than Italy. It should be noted that in the case where the student’s spouse resides in Italy, has Italian citizenship and is an *A.I.R.E.* resident, the student does not have to issue the *ISEEUP*, but the *ISEE*.

compliant with the declaration on the family status, named “*stato di famiglia*”, pursuant to the Italian act *DPCM* art 3 n 159 5 December 2013.

Specifically, the family unit is composed of:

1. the applicant (the student);
2. the applicant’s parents - if they are married to each other and not legally separated or divorced even if they are not living together, or if they are not married to each other but living together¹⁵ - and their children, including children of full age who are fiscally dependent on them, even if these children are not present in the family register, who are not married and have no children¹⁶;
3. the parent benefiting from family allowances for the student in case of legal separation or divorce;
4. whoever is present in the declaration of “*stato di famiglia*” on the date of the application submission, even if there is no degree of kinship between them;
5. possible foster children of the student’s parents on the date of the application submission.

In case students do not fiscally live with their parents but are not “independent” (see para 5.1.2 of this call), even if married and already having children, will still be considered as part of their parents’ family unit¹⁷.

In case the student’s parents do not live together, reference must be made to the particular conditions expressed in the following Italian act: *DPCM* art 8 n 159 5 December 2013.

The students who find themselves in the condition mentioned as “*convivenza anagrafica*” due to religious, health, military, penal or similar reasons, will be considered a family unit themselves, except for the cases in which they are part of their spouse’s family unit.

5.1.2 Economically independent students

In order to assess the students’ economic conditions, they are defined as independent (they live alone, they are self-sufficient) if both the following residence and income requirements are met:

- a. residence: the students must prove that they have NOT LIVED for at least two years - with respect to the date of application - in the housing unit of the family of origin, nor in another housing solution owned, co-owned or usufructed by one of its members;
- b. income: own income from employment or assimilated employment, not employed by a family member within the third degree of kinship, declared for tax purposes for at least two years, not less than € 9,000 gross per year.

If even only one of the above conditions - duly documented for all the years of reference - is not met, the students cannot be considered independent, and therefore the financial and economic situation of these students and their family of origin will be taken into account.

It is understood that the students, who are married and have not lived with their parents for at least two years in a housing unit of the family of origin, nor in another housing solution owned, co-owned or usufructed by one of its members, can still satisfy the income-based requirements including the spouse’s income as well.

¹⁵In the case of unmarried and non-cohabiting parents, it is necessary to check, with the *CAF*, whether the parent not living with the student falls under one of the following conditions: excluded component, attracted component or additional component. *EDUCatt* reserves the right to verify both the *ISEE* and the *DSU* submitted to *INPS*, and the truthfulness of the information contained therein.

¹⁶As specified by the *Agenzia delle Entrate* in the instructions for the income declaration (the so-called, *730*) for 2024: family members are considered fiscally dependent if their income in 2023 did not exceed € 2,840.51 gross of deductible expenses.

Children are considered fiscally dependent if they are not older than 24 and did not earn more than € 4,000 in 2023, gross of deductible expenses.

¹⁷Furthermore, the *INPS (ISEE FAQ* document valid since May 29, 2016, *MB2_10*), in response to a question regarding the composition of the family unit of a married female student with no personal income, dependent on her husband for income tax purposes, and living with her parents, both of whom are retired, clarified that: the female/male university student is considered independent if the conditions set out in letters a) and b) of Article 8, para 2, *DPCM* 159/2013 are met. The purpose of the regulation is to prevent students who do not meet the independence requirements from submitting a *DSU* that does not reflect the actual reference income (i.e., the one of the family of origin) used for their maintenance, but only reflects the student’s own income instead, which is generally much lower, if not zero. Therefore, the student who does not meet the conditions of independence according to art 8, para 2 *DPCM* 159/2013, must be included in the family unit of origin.

However, an exception to this rule is allowed if the student is married, but only when, considering the spouse’s income, the student meets the conditions of residence outside the family’s house, and has an adequate income capacity as foreseen in letters a) and b) of the aforementioned Article 8. In this case, there is no longer justification for including the student in the family unit of origin, and in the *DSU* for the calculation of the *ISEE* value for university student benefits, only the family unit formed with the spouse is considered, without including the parents’ *DSU* data.

Students belonging to a religious order in cohabitation, i.e., permanently residing in religious institutions, should request the *ISEE/ISEEUP* certificate with a family unit consisting of only one member (the student himself/herself).

5.1.3 Students with family members resident in countries other than Italy and not registered in the “A.I.R.E.”

The students who are not resident in Italy, or who have at least one family unit member who is not resident in Italy must go to one of the C.A.F.- M.C.L. offices (<https://www.cafmcl.it/Le-Nostre-Sedi>) by the foreseen deadline for the online application, in order to get the certificate “*attestazione ISEEU Parificato*” issued for free for the calendar year 2025 (the date to be considered valid is the one on the certificate).

EDUCatt has signed an agreement with the C.A.F. - M.C.L. whereby the certificate is issued for free to students of *Università Cattolica* who have to submit an application for financial support (e.g., scholarships, admission/readmission to accommodation, food service, etc.) to EDUCatt. Students who are submitting an application for admission/readmission, and are required to provide the *ISEEUP*, must go to a C.A.F. - M.C.L. or contact their offices (<https://www.cafmcl.it/Le-Nostre-Sedi>) by the deadlines for the submission of the application for admission/readmission, in order to obtain the certificate issued in the calendar year 2025 (the date on the certificate will be taken as proof), related to the a.y. 2025/2026.

Students in the circumstances ruled by this paragraph must provide the protocol number, the *ISEEUP* value, the *ISPEUP* value, and the *Scala di Equivalenza* in their application (in addition to attaching a copy of the *ISEEUP* certification).

When requesting this certificate, the student must explicitly refer to the existing agreement between C.A.F.- M.C.L. and *Fondazione EDUCatt* concerning the issuing of *ISEEU Parificato*.

The list of the documents needed to have this document issued is available at the link <https://www.cafmcl.it/I-Servizi/Iseeu>.

For any further details, students can refer to the contacts of the selected office (<https://www.cafmcl.it/Le-Nostre-Sedi>), or to the General Management of the C.A.F. - M.C.L. (direzionegenerale@cafmc.it).

Only if the student is abroad and not able to go to one of the C.A.F. - M.C.L. offices in person by the deadline foreseen for the online application (e.g., a student abroad waiting for permission to leave the country or not able to travel due to health issues), s/he can communicate the impossibility via email to direzionegenerale@cafmc.it, to agree on the documents to be sent in digital format via email and get the *attestazione ISEEU Parificato* issued and sent in digital format via email as well.

Students coming from particularly poor countries (indicated in *DM n 115, February 2024 - Ministero dell'Università e della Ricerca* - published at the following link <https://www.mur.gov.it/it/atti-e-normativa/decreto-ministeriale-n-440-del-13-02-2024>) will have their economic conditions evaluated on the basis of a certification by the Italian representation in the country of origin, stating that the student does not notoriously belong to an economically and socially high-ranking family¹⁸. Such certification can also be issued by the foreign university if this is linked with Italian universities through agreements, or by Italian institutions authorized to guarantee the economic hedges, in compliance with the current regulations concerning the enrolment of foreign students in Italian universities. In the latter case, the institution issuing the certification commits to the payment of the accommodation fee on the student's behalf, in the event that s/he does not proceed with the due payments. Foreign students coming from particularly poor countries, for whom EDUCatt has verified, in compliance with the current regulations, that they do not belong to an economically and socially high-ranking family, will be assigned an *ISEE* value corresponding to ZERO.

Students who have been granted political refugee status will have to present a copy of the certification of political refugee status and provide the “*Attestazione ISEEUP applicabile alle*

¹⁸ The students coming from particularly poor countries who do not meet this condition must provide the “*ISEEU Parificato*”.

prestazioni per il diritto allo studio universitario” with submission of the *DSU* by the already mentioned deadline.

5.2 Previously acquired merit score

5.2.1 Students who intend to enroll in a first year of a bachelor’s or single-cycle degree in the a.y. 2025/2026

For these students, the previously acquired merit score is calculated using the following formula:

$$\text{Previously acquired merit score} = 5 \cdot A3 + 5 \cdot A4$$

Where A3 and A4 refer to the average grade (final evaluation) of the third and fourth year of high school, as in the grade report.

The result of the calculation of the previously acquired score is rounded to the second decimal digit.

In case the student has attended school abroad, he/she will have to provide a self-certification of the the average of grades acquired in the last two years of attendance. *EDUCatt* will proceed with the conversion according to the formulas and tables below.

The foreign average grade expressed in numbers is converted according to the following formula:

$$\text{Average grade} = \left\{ \frac{FA - FA \text{ min}}{FA \text{ max} - FA \text{ min}} * 4 \right\} + 6$$

Where

FA= Foreign Average

FA min= Minimum foreign average for the passing grade in the school abroad

FA max= Maximum foreign average in the school abroad

The result obtained, including any decimal digits, is rounded to the second decimal place.

An average grade acquired abroad during a school year and expressed on a qualitative scale is converted with reference to the following conversion scales:

Foreign grades to be converted based on a 5-letter scale	Italian grade
A	10
B	9
C	8
D	7
E	6

Foreign grades to be converted based on a 4-letter scale	Italian grade
A	10
B	8,77
C	7,33
D	6

Foreign grades to be converted based on a 3-letter scale	Italian grade
A	10
B	8
C	6

If there are specific rules, as a result of agreements between the student’s own country and Italy and/or the European Union, students must inform *EDUCatt* of the average grade of the last two years and the conversion rules to be applied, uploading the required documentation to prove the agreement as well as the conversion tables in the online application.

If the foreign documentation does not indicate the average for the year, or if this is expressed through conversion scales insufficient for the conversion of a foreign average, students will have to enter the value “6” for the average in the online application.

5.2.2 Students who intend to enroll in a year **different from the first** of a bachelor’s or single-cycle degree in the a.y. 2025/2026

For these students, the previously acquired merit score is calculated using the following formula:

$$\text{Previously acquired merit score} = 100 * \frac{Q1}{QMAX}$$

Where Q1 refers to the **highest educational qualification** and QMAX refers to the highest achievable grade for this educational qualification¹⁹.

In the case of a highest educational qualification obtained abroad, *EDUCatt* will proceed with the conversion using the tables and formulas indicated here below.

The foreign educational qualifications (high school diploma and/or degree) expressed in numbers are converted using the following formula:

$$\text{Degree grade} = \left\{ \frac{V - Vmin}{Vmax - Vmin} * (lmax - lmin) \right\} + lmin$$

Where:

V is the foreign grade to be converted

V min is the minimum passing grade in the foreign school

V max is the highest achievable grade in the foreign school

lmin is 60 (in the case of a high school diploma) or 66 (in the case of a university degree)

lmax is 100 (in the case of a high school diploma) or 110 (in the case of a university degree), also used as the 'highest achievable grade' in the calculation of the 'previously acquired merit score'

The result obtained, including any decimal digits, is rounded to the second decimal place.

For evaluations of diplomas obtained abroad and expressed on a qualitative scale, reference is made to the following conversion scales, taking 100 as the 'qualification base' when calculating the 'previously acquired merit score':

Foreign grades to be converted based on a 5-letter scale	Italian grade
A	100
B	90
C	80
D	70
E	60

Foreign grades to be converted based on a 4-letter scale	Italian grade
A	100
B	87
C	73
D	60

Foreign grades to be converted based on a 3-letter scale	Italian grade
A	100
B	80
C	60

If there are specific rules as a result of agreements between the student's own country and Italy and/or the European Union, students must inform *EDUCatt* of the conversion rules to be applied, uploading the required documentation to prove the agreement as well as the conversion tables in the online application.

If the documentation is missing or insufficient, *EDUCatt* will convert it according to the above formulas and tables.

If the foreign educational qualification is issued without a final grade or on scales which were not foreseen above, in their application for admission/readmission, students must enter the grade 60 out of 100 in the case of a diploma, and/or 66 out of 110 in the case of a degree.

Any extra merit recognition (e.g., the Italian "*lode*") does not entitle the recognition of extra points or an increase in the score calculated according to the rules described above

¹⁹ Examples:

If, on the submission date, the student has only received his/her diploma grade of 80/100, the previously acquired merit score will be calculated as follows: $100 * (80 / 100) = 80$ points. If, on the submission date, the student has already received his/her bachelor's degree grade of 100/110, the previously acquired merit will be calculated as follows: $100 * (100 / 110) = 90,91$ points.

5.3 Rankings

Except for the provisions in chapter 4, the following rankings will be created.

Male students rankings:

- Ranking for City Residences - students enrolled in the first year of a bachelor's, master's or single-cycle master's degree;
- Ranking for students enrolled in years DIFFERENT from the first one of a bachelor's, master's or single-cycle master's degree.

Female students rankings:

- Ranking for students enrolled in the first year of a bachelor's, master's or single-cycle master's degree;
- Ranking for students enrolled in years DIFFERENT from the first one of a bachelor's, master's or single-cycle master's degree.

5.3.1 Order of the rankings

All applicants are ordered based on:

- previously acquired merit score in descending order;
- *ISEE* value in ascending order from 0 to "HIGHEST *ISEE/ISPE*";
- age in ascending order (the younger applicant takes precedence);
- chronological order of application submission from the least recent to the most recent one (date, hour, minutes and seconds as in the submission receipt are taken into account to this purpose).

5.4 Methods for the identification of the bookings

Without prejudice to the provisions in chapter 4, the places available in the Accommodation Facilities are proportionally distributed between the two rankings according to the principles specified in paragraph 3.

If the number of places available is lower than the number of applicants belonging to the above categories, the booking of a generic place²⁰ will be based on the following criteria:

1. students with a disability as in art 1, comma 1, letter g) of the *DM 1320/2021*;
2. *ISEE* value in ascending order from 0 to "HIGHEST *ISEE/ISPE*"
3. previously acquired merit score in descending order;
4. age in ascending order (the younger applicant takes precedence);
5. chronological order of application submission from the least recent to the most recent one (date, hour, minutes and seconds as in the submission receipt are taken into account to this purpose).

For candidates who obtain the reservation of a generic place, the specific Accommodation Facility for booking is assigned based on their ranking position in the relevant Ranking, taking into account the preferences expressed.

If the places in a preferred Accommodation Facility are exhausted, the second expressed preference will be offered.

5.5 Outcomes, acceptance of the booking, and re-assignment procedure

The results will be communicated by 23 May 2025 via *MyEDUCatt area* (section "Messages") and by email.

The communication about the outcome will include:

- the previously acquired merit score;
- the score related to the *ISEE/ISEEUP* value provided, if any;
- the outcome of the College Draft competition.

²⁰ By "generic place", *EDUCatt* means a place in any Accommodation Facility.

The outcome of the competition may show one of the following alternative cases:

- the proposal to book a place in a specific Accommodation Facility;
- the impossibility to immediately book a place;
- any reasons for non-admissibility, in accordance with the requirements set out in this call.

In order to **ACCEPT** the proposed booking, by 1 pm on 6 June 2025, students must:

- pay € 500 through the payment slip (“MAV”) available in *MyEDUCatt area* as damage deposit;
- communicate “Accetto la prenotazione proposta presso la Struttura XYZ” (meaning: I accept the proposed reservation at Facility XYZ), indicating the name of the Facility, by opening a ticket in *MyEDUCatt area* (by selecting the category “Collegi - Residenze”, subcategory “Prenotazione del posto NUOVE AMMISSIONI”), and attaching a copy of the receipt of the payment of the MAV.

The damage deposit guarantees the booking of the place and will be considered part of the first instalment of the accommodation fee to be paid for the a.y. 2025/2026.

This deposit can only be refunded by *EDUCatt*, if the student does not participate in the call, or, despite his/her participation, *EDUCatt* cannot confirm the reservation because he/she does not meet the requirements in the call²¹.

Students who do not intend to accept the proposed reservation must give notice by opening a ticket in the *MyEDUCatt* reserved area (by selecting the category “Collegi-Residenze”, subcategory “Prenotazione del posto NUOVE AMMISSIONI”) by 1 pm on 6 June 2025, where they must declare that they:

- REJECT the proposed booking, by writing “RINUNCIO alla prenotazione proposta”

Those students, for whom *EDUCatt* does not acknowledge the acceptance of the booking according to the abovementioned methods, will be considered FULLY REJECTING the proposed booking.

After 6 June 2025, once all possible rejections are received, *EDUCatt* will reallocate in a single reassignment procedure any newly available place to all applicants on the waiting list.

The allocation of new reservations will follow the order of the ranking.

No later than 20 June 2025, *EDUCatt* will communicate a new booking proposal via *MyEDUCatt area* (‘Messages’ section) and via email to those students, for whom the reassignment is possible according to the abovementioned methods.

In order to accept the proposal received as a result of the reassignment procedure, students must open a ticket in *MyEDUCatt area*, selecting the category “Collegi- Residenze”, subcategory “Prenotazione del posto NUOVE AMMISSIONI ” by 1 pm on 30 June 2025, and they have to:

- pay € 500 through the payment slip (“MAV”) available in *MyEDUCatt area*, as damage deposit;
- communicate that they accept the proposed booking at the Facility XYZ by writing “Accetto la prenotazione proposta presso la Struttura XYZ” (indicate the name of the Facility) and attach the receipt of payment of the MAV.

The damage deposit guarantees the booking. The corresponding amount will be deducted from the first instalment of the accommodation fee to be paid for the a.y. 2025/2026.

This damage deposit can only be refunded by *EDUCatt* in the event the student does not participate in the call for the a.y. 2025/2026, or if *EDUCatt* is unable to confirm the booking, because he/she does not meet the requirements of the call²².

In order to reject the booking, it is necessary to state it in the ticket, by writing “RINUNCIO alla prenotazione proposta”.

For the re-assignment procedure, all reservations for which *EDUCatt* does not acknowledge the acceptance via ticket, as described above, will be considered as **REJECTIONS** of the proposed booking.

²¹ It is specified that the damage deposit will be refunded in compliance with the conditions indicated in para 5.5 only.

²² It is specified that the damage deposit will be refunded in compliance with the conditions indicated in para 5.5 only.

6. EXPRESSION OF INTEREST FOR READMISSION

Students who have already been assigned a place in the Accommodation Facilities in the a.y. 2024/2025 (except those who have been assigned the place, based on chapter 13 of the call for the a.y. 2024/2025), and who are interested in readmission for the a.y. 2025/2026, must access *MyEDUCatt area* and submit the online application “*College Draft a.a. 2025/2026*” **from 1 pm on Tuesday 15 April 2025 until 1 pm on Monday 12 May 2025**.

This procedure allows students to show interest for the readmission in order to book a place in the same Accommodation Facility.

Students interested in readmission, who meet all the admissibility requirements foreseen in this regulation, must:

- proceed with the payment of the *MAV* of € 502 (including the 2-euro revenue stamp), which will be available in *MyEDUCatt area*, as down payment on the first instalment;
- submit the *College Draft* application accessing *MyEDUCatt area*, selecting “2025/2026”, “University Residences”, “*College Draft*”) by the deadlines indicated later in this document (attaching the receipt of the abovementioned *MAV*).

The amount of € 500 can be refunded by *EDUCatt*, only if the student does not participate in the following call, or if, despite participating, *EDUCatt* cannot confirm the booking because he/she does not meet the requirements foreseen in the call (e.g., failure to achieve the minimum required *CFUs*).

Students can show interest in readmission only for the same Accommodation Facility where they were hosted during the previous academic year, provided that it is still available in the list of the Accommodation Facilities of the regulation²³. Any request for a change of the Accommodation Facility can be accepted at the sole discretion of *EDUCatt*, only in exceptional cases, and based on the reasons provided by the students in their request.

Failure to submit the application to show interest in the READMISSION will automatically lead to the reassignment of the place to students applying for a new admission in compliance with this regulation.

After verifying the fulfilment of all the requirements foreseen in this regulation, *EDUCatt* will inform the interested students via *MyEDUCatt area* (in the “Messages” section), and via email about the outcome of the check on the admissibility requirements, and the possible confirmation of the booking.

The bookings communicated according to this procedure will still have to be confirmed by submitting the readmission application as foreseen by the specific call.

Students who have already been assigned a place at the Accommodation Facilities for the a.y. 2024/2025 (except those who were assigned a place based on chapter 13 of the call for the a.y. 2024/2025), and who do not submit an application according to this regulation may be reassigned a place based on the following call for the a.y. 2025/2026, *only if there are places left available after the confirmation of all the places booked through this regulation*.

7. ACCESS TO ACTS - SUBMISSION OF APPEALS - COMPLAINTS

All acts related to the competition can be consulted at the *EDUCatt* offices of the campus of reference, upon request for access to documents. Requests for access must be submitted via ticket in *MyEDUCatt area*. After logging in with their credentials, the interested students must select the “Tickets and Messages” section, then choose “Ticket”, and they must specify “*Richiesta di accesso agli atti*” in the subject. As subject, they must select “*Collegi e Residenze*” and, as subcategory, “*Concorso Preammissione/Ammissione*”. A copy of a valid ID document must be attached to the access request, otherwise, it will be considered null and void.

²³ If the Accommodation Facility is no longer available in the housing offer of the regulation, *EDUCatt* will inform the interested students directly and will propose them to choose another facility, at *EDUCatt*'s sole discretion, if available.

Students who need explanations regarding the outcome of the competition can reach out to the Financial Support office in their campus for further clarification.

Any formal complaint aimed to submit an appeal for a decision review, based on objective elements that demonstrate a mistake, must be submitted within 15 working days from the official communication of the outcomes.

This complaint must be submitted via ticket in *MyEDUCatt area*. After logging in with their credentials, the interested students must select the "Tickets and Messages" section, then choose "Ticket", where they must specify "*Reclamo - istanza di revisione*" in the subject. For the category, they must select "*Collegi e Residenze*," and for the subcategory, "*Concorso Preammissione/Ammissione*." A copy of a valid ID document must be attached to the complaint, otherwise, it will be considered null and void.

General warning

Failure to submit a document by the deadlines indicated in this regulation, or the submission of an incomplete or false document, or of a document containing even partially false or misleading information, will result in the exclusion of the student from the competition.

8. VERIFICATION OF THE PROVIDED SELF-DECLARATIONS AND FALSE/MISLEADING INFORMATION (D.P.R. 445/2000, ART. 71)

With the aim to check all the declarations provided by the participants (including but not limited to: family unit; marital status; place of residence; school or academic career; academic career; use of bonus credits; income; etc.), *EDUCatt* has the right to verify the students' declarations in compliance with the following Italian acts: law 2 December 1991 n 390, art 22, *D. Lgs.* 29 March 2012 n 68, *D. Lgs.* 31 May 2010 n 78, *DPR* 28 December 2000 n 445, art 71, as well as *DPCM* 5 December 2013 n 159, art 11 and the related *INPS* circular 18 December 2014 n 171.

EDUCatt could also ask for any economic documentation useful to the verification on the accuracy of the declaration.

The online application form, filled in to take part in the call, represents to all intents and purposes of law, a self-certification form, pursuant to ex art 46 *DPR* 28 December 2000 n 445.

EDUCatt can make the verifications mentioned in *DPR* 28 December 2000 n 445, art 71 within 5 years from the last provision of an undue benefit and the consequent false self-declaration (ex art 2947 of *Codice Civile*), except if the fact constitutes a criminal offence for which the law foresees a longer time limitation.

The mentioned art 71 foresees specifically that the administrative offices have to make the due checks, also on samples that are proportional to the risk and the size of the benefit, and in the cases of reasonable doubts - in order to verify the truthfulness of the provided declarations as in arts 46 and 47 of the same *DPR* - also after the provision of benefits.

Notwithstanding the provisions of art 76 of *DPR* 445/2000, if the declaration results as false from the checks, the applicant loses *ex tunc* the benefits following the provision issued on the basis of the false declaration, pursuant to art 75 of the same *DPR*, with consequent obligation to give back such benefits. The false declaration also leads to the denied access to contributions, financing and forms of financial support for a period of 2 years from when the act of revocation was adopted. It is also subject to the application of the sanctions referred to in art 10, para 3 of *D.Lgs* of 29 March 2012, n 68.

EDUCatt, in agreement with the competent financial authorities, such as *Agenzia delle Entrate*, *Direzione Regionale della Lombardia*, *Ministero delle Finanze*, *Guardia di Finanza*, will carry out sample checks on 20% of the students eligible for the benefits of the right to study ("*Diritto allo Studio*"), and on all the students belonging to family units declaring no income, in order to verify the truthfulness and the correctness of the provided declarations also referring to the following Italian act: art 71 *DPR* 445/2000.

The penalties for false declarations foreseen by the Italian acts (arts n 75 and n 76 *DPR* 445/2000 and 10 *comma* 3 *D. Lgs.* 68/2012) imply giving back three times as much as the money benefited to the institution providing the benefit, in the loss of any right to benefits throughout the entire academic career, without prejudice to the application of the criminal law for acts constituting a criminal offence.

9. INFORMATION NOTICE ON PERSONAL DATA PROCESSING (EU REGULATION 2016/679)

The participation in this call implies the processing of personal data.

EDUCatt - Ente per il Diritto allo Studio Universitario dell'Università Cattolica is the owner of the processing of the personal data.

The Data Protection Officer (DPO) has been appointed. The owner and the DPO can be contacted at the email address.

9.1 Purposes of the processing

The personal data acquired through the web procedure are collected by *EDUCatt* and used, also electronically, in order to:

- a. provide the requested benefit, and for all the activities directly or indirectly linked to the provision of the benefit itself;
- b. for the purposes of law.

9.2 Legal basis for the processing

With reference to the management of the call, the legal basis for the processing is the provision of the services requested by the user (*GDPR* art 6, para 1, letter b).

For the fulfilment of a legal obligation having the owner as subject, the legal basis for the processing is the fulfilment of the obligations arising from the law, rules, national and European legislation or from an order of the Authority (*GDPR* art 6, para 1, letter c).

For the processing of special category data, the legal basis is the consent of the data subject (*GDPR* art 9, para 2, letter a).

Failure to provide the data, or failure to consent to its processing, prevents participation in the call.

9.3 Communication

For the purposes of legitimate checks, data may be exchanged between bodies including Entities or competent Authorities, such as the *Ministero delle Finanze* and the *Guardia di Finanza*.

The data can be shared with third service parties which *EDUCatt* involves for the service provision and for IT technical support.

9.4 Data Subject's Rights

The data subject can exercise their rights in compliance with art 13 of EU Regulation 2016/679 by sending an email to privacy@educatt.org. For any further detail, the owner suggests reading the information notice available at the following webpage: <https://educatt.unicatt.it/educatt-organizzazione-privacy-e-policies>.

Possible modifications or integrations to this regulation will be published on *EDUCatt* website: www.collegiunicattolica.it | www.educatt.it
For any information inquiry, you can get in touch with *EDUCatt* using the contact details available on the website: www.educatt.it/contatti

March 2025

The General Manager

The President