

- 
- Scholarships
 - Extraordinary Granted Funds



Application Requirements and Regulation of the Call

2020-2021

Contacts of the FINANCIAL SUPPORT OFFICES in the different campuses

For any kind of information request

CAMPUS	ADDRESS	PHONE NUMBER	EMAIL ADDRESS
MILANO	Largo A. Gemelli, 1 20123 MILANO	+39.02.7234.2416	info.dsu@educatt.it
BRESCIA	Via Tosio, 1 25100 BRESCIA	+39.02.72172604	info.bs.dsu@educatt.it
PIACENZA	Via dell'Anselma, 7 29100 PIACENZA	+39.0523.621111	info.pc.dsu@educatt.it
ROMA	Largo Francesco Vito, 1 00168 ROMA	+39.06.3050120	info.rm.dsu@educatt.it

www.educatt.it | www.collegiunicattolica.it

web area for the online application: myeducatt.unicatt.it

APPLICATION REQUIREMENTS AND REGULATION OF THE CALL FOR SCHOLARSHIPS AND EXTRAORDINARY GRANTED FUNDS

A.Y. 2020/2021

DISCLAIMER

This regulation aims at summarizing the main requirements foreseen for the assignment of EDUCatt scholarships and extraordinary granted funds.

Nevertheless, it does not substitute the Italian document “*Bando di concorso per borse di studio e sovvenzioni straordinarie a.a. 2020/2021*”, which remains the only legally valid reference as to the definition of the criteria of admissibility to the rankings for EDUCatt scholarships and extraordinary granted funds.

SCHOLARSHIPS

1. BENEFITS INCLUDED IN THE SCHOLARSHIP

EDUCatt provides the students with income and merit-based scholarships through calls, awards and other forms of financial support in cooperation with Università Cattolica del Sacro Cuore and Istituto Toniolo di Studi Superiori.

In this regulation, a list of requirements foreseen for those who want to apply for EDUCatt scholarships will be found. After submitting the application, the students will receive the communication about their outcome. The positive outcomes are divided into two categories: “beneficiary” and “admissible but non-beneficiary”.

The students who result “beneficiary” will get:

1. a money contribution,
2. the exemption from the university tuition fees,
3. a meal per day.

The students who result “admissible but non-beneficiary” will get:

1. the exemption from the university tuition fees,
2. a meal per day (only for the students enrolled in years after the first one).

2. FORESEEN NUMBER OF PROVIDED SCHOLARSHIPS¹

The call for scholarships and extraordinary granted funds is officially open, pursuant the following Italian acts:

- *D. Lgs. n 68*, 29 March 2012;
- *Legge della Regione Lombardia n 33/2004*;
- *Decreto del Presidente del Consiglio dei Ministri*, 9 April 2001;

¹ EDUCatt scholarships are tax free according to the following Italian act: *Circolare n 109/E*, 6 April 1995, Finance Ministry.

- the main requirements and the minimum forecasts for the assignment of the benefits of the right to study in the a.y. 2020/2021 according to the DGR n XI/3389 of 20 July 2020
- the Agreement between Università Cattolica and EDUCatt for the management of the Student Support Services.

The number of scholarships assigned in the academic year 2020/2021 will be approximately:

- 500 for the students enrolling in a first year for the a.y. 2020/2021
- 1000 for the students enrolling in years after the first one for the a.y. 2020/2021.

The actual number of scholarships can be confirmed following the communication of Regione Lombardia and MIUR (the Ministry of Education, University and Research) about the funds allocated and considering the surpluses, if any. The final definition of the actual number will take place by July 2021.

3. GENERAL CONDITIONS FOR THE APPLICATION SUBMISSION

3.1 WHO CAN APPLY

Students enrolled or intending to enrol² in Università Cattolica for the very first time in the a.y. 2020/2021:

1. **in a regular year** of a bachelor degree, a single-cycle degree (provided they do not have a degree yet) and a master degree (after a bachelor degree, provided they do not have an equivalent degree yet);
2. **in the first year “fuori corso”**³;
3. **in the second year “fuori corso”, only if the student has a disability equal to or higher than 66%;**
4. **in a specialization course** for a period of time corresponding to the specific course duration (excluded those related to the medical area, as specified by the following act: D.Lgs. n 368, 4 August 1999)
5. **in a PhD program** (the so-called “Dottorati di Ricerca”, activated through the following act: *Decreto Ministeriale, 3 July 1998, n 210 art. 4*) for a period of time corresponding to the specific course duration (provided they are not already beneficiaries of scholarships or of research grants).

It is possible to submit the application for the scholarship, even before being officially enrolled in Università Cattolica del Sacro Cuore. The enrolment in the a.y. 2020/2021 will have to be effective by the deadline foreseen by the university. All the payments related to scholarships will still depend on the actual enrolment. In case a student does not actually enrol and has benefited from one of the services provided by EDUCatt, the corresponding money amount for the service must be paid back (e.g. the amount corresponding to the meals provided for free).

The deadline for the application submission is 30 SEPTEMBER 2020.

By this deadline, the students whose families have generated incomes or hold properties in Italy must have gone to a centre specialized in fiscal assistance (also known as *CAAF Centro Autorizzato di Assistenza Fiscale*) to request the document certifying their economic situation,

³ This expression is used to identify students who have not completed their studies within the set time period. This year is calculated starting from the very first year of enrolment in compliance with the regulation of the specific attended Faculty.

called “Attestazione ISEE per le prestazioni agevolate per il diritto allo studio universitario”⁴. This document must have been requested in the calendar year **2020 and must be currently valid**, otherwise the application will be evaluated as negative (the date considered is the one on the “DSU” document). Other typologies of “attestazione ISEE”, for example the category “ISEE ordinario” or “ISEE attestazioni riportanti annotazioni di omissioni o difformità” will NOT be accepted.

In the ISEE document, the following sentence must be written: “si applica alle prestazioni agevolate per il diritto allo studio universitario in favore di (the student’s fiscal code)”.

3.2 WHO CANNOT APPLY:

- a. the students who already have a degree which is equivalent/higher than the degree course they are enrolling in the a.y. 2020/2021;
- b. the students who benefit or have already benefited from another scholarship (even partially) provided by other private or public institutions for the same academic year. In case the students have any doubts, they should contact EDUCatt offices in their campus;
- c. the students enrolling in Università Cattolica after interrupting their studies either in Università Cattolica or in another university (before the a.y. 2020/2021);
- d. the students enrolled in the so called “fuori corso intermedio” or “ripetente intermedio”;
- e. the students who transfer from another campus, faculty or degree course, repeating the enrolment of the year they have already attended in Università Cattolica or in another university⁵;
- f. international and extra-EU students living outside Italy with international access certificate and benefiting from specific financial support as indicated in the following web pages:
 - <https://international.unicatt.it/ucscinternational-lauree-di-primo-livello-tasse-e-borse-di-studio>
 - <https://international.unicatt.it/ucscinternational-lauree-magistrali-tasse-e-borse-di-studio>
- g. the students enrolled in a PhD (the so-called “Dottorati di Ricerca”, activated through the following act: *Decreto Ministeriale, 3 July 1998, n 210 art. 4*) **benefiting from a scholarship or from a research grant**;
- h. the students enrolled part-time;
- i. the students attending courses related to the international projects activated in Università Cattolica, but NOT enrolled in this university.

3.3 Particular conditions

The students who can apply (following the requirements in section 3.1) but could not apply during the previous academic years because they found themselves in one of the situations reported in paragraph 3.2 (“WHO CANNOT APPLY”), will have to acquire and record a precise number of academic credits (CFU) as follows:

- the students previously finding themselves in one of the situations described in paragraph 3.2.c must record the number of academic credits for the year of enrolment (as specified in the chart in paragraph 4.1.2.a);
- the students finding themselves in one of the situations described in paragraph 3.2.d must record all the academic credits of the year/years preceding the enrolment in the year “fuori corso” or “ripetente intermedio”, with no possibility to benefit from bonus

⁴The typology of ISEE named “ISEE corrente” can also be taken into account, if valid on the date of submission of the scholarship application. It can be requested in case there is a significant decrease in the incomes of the family unit, due to unexpected events related to the family members’ job situation. For more details, please consult the following Italian act: *art. 9 of DPCM 5 December 2013, n 159*.

⁵ Example: the student who was already enrolled in the 1st and 2nd year of any faculty (both bachelor and single-cycle degree courses), and who now intends to enrol in a 1st year of another faculty (both bachelor and single-cycle degree courses) will only have the possibility to apply for the scholarship starting from the 3rd year, if the merit-based requirements indicated in point 3 of this document are met.

credits. During the immediately following years, the student must meet the merit-based requirements for each year of enrolment (as specified in the chart in paragraph 4.1.2.a)⁶. Only in the case in which the student is enrolled as “fuoricorso intermedio” or “ripetente” and the university regulation does not allow the student to record exams and credits (the so-called “anno buco”), the number of credits required corresponds to the one specified in the chart at paragraph 4.1.2;

- the students finding themselves in one of the situations described in paragraph 3.2.e must record the number of academic credits for the year of enrolment as specified in the chart in paragraph 4.1.2.a, excluding any credits recorded in previous academic careers.

In case the students need more specific clarifications, they should refer to the Italian official document for the call (paragraph 3.3) or get in contact with EDUCatt offices in their campus.

4. REQUIREMENTS TO BE INCLUDED IN THE RANKINGS FOR THE SCHOLARSHIPS

In order to be included in the definitive rankings of EDUCatt scholarships, the applicants must be regularly enrolled in Università Cattolica in the a.y. 2020/2021 by the deadline established by the Faculty. Furthermore, the applicants must meet both income and merit-based requirements, as specified below.

4.1 Merit-based requirements

The merit-based requirements must be distinguished into:

- requirements for the students enrolled for the very first time in a first year and
- requirements for the students enrolled for the very first time in a year after the first one.

4.1.1 Students enrolled for the very first time in a first year

The students enrolling for the very first time in the first year of a bachelor degree, a master degree, a single-cycle degree, a PhD program, a specialization program (the medical area excluded) must be correctly enrolled in the courses according to the modalities and deadlines foreseen by their Faculty.

N.B.: these students must meet the following requirements (except for the students enrolled in specialization courses or PhDs):

- a. pass the test evaluating the minimum level of knowledge requested to access the courses without additional learning requirements (the so-called “OFA”);
- b. reach a minimum level of academic credits (CFU), recorded **by 10 August 2021**, as specified in the Italian official document for the call (chapters 10 and 15).

⁶ Here is an example of a student with a previous career:

- a.y. 2017/2018 regular enrolment in the 1st year of the single-cycle degree course in Medicine;
- a.y. 2018/2019 regular enrolment in the 2nd year of the single-cycle degree course in Medicine;
- a.y. 2019/2020 enrolment in the 1st year “fuori corso” after the 2nd of the single-cycle degree course in Medicine;
- a.y. 2020/2021 regular enrolment in the 3rd year of the single-cycle degree course in Medicine.

In order to be declared admissible, according to the merit-based requirements in the a.y. 2021/2022, the student in question must record all the academic credits of the 1st and 2nd year of the degree course by 10 August 2021 (e.g. 110 credits). During the immediately following academic year (e.g. 2020/2021), the student will also have to record an increase of 58 credits that are foreseen between the 3rd and 4th year (127-69=58) for a total amount of 168 credits (58+110 for the first two years).

4.1.2 Students enrolled for the very first time in a year after the first one

4.1.2.a Bachelor degree, master degree, single-cycle degree courses

The students enrolling in a year after the first one of bachelor degree, master degree and single-cycle degree courses:

- must have acquired and recorded the minimum amount of academic credits (CFU) in their curriculum by **10 August 2020**, as foreseen in the chart below. These academic credits must also be present in the certifications issued by Università Cattolica;
- **can benefit from bonus credits**, if needed, to reach the number of academic credits required, as specified in the same chart:

CHART OF REFERENCE FOR THE ACADEMIC CREDITS (CFU)

FACULTY	DEGREE COURSE	ACADEMIC CREDITS (CFU)					
		2°	3°	4°	5°	6°	1° fc
All	Bachelor degree	35	80	==	==	==	135
All	Master degree	35	==	==	==	==	80
All	Single-cycle degree	35	80	135	190	==	245
EXCEPT FOR:							
"Psicologia" and "Medicina e Chirurgia"	Bachelor degree	35	88	==	==	==	148
"Psicologia" and "Medicina e Chirurgia"	Master degree	35	==	==	==	==	88
"Medicina e Chirurgia"	Single-cycle degree in "Odontoiatria"	35	103	165	211	273	333
"Medicina e Chirurgia"	Single-cycle degree in "Medicina"	30	69	127	180	258	296
"Medicina e Chirurgia"	Single-cycle degree in English language ("Medicine and Surgery")	35	78	149	192	258	320
Medicina e Chirurgia	Single-cycle degree in Farmacia	32	83	==	==	==	==

EDUCatt may make modifications in the chart above, because of possible changes taking place after the publication of the call.

N.B.: Not all the credits in a student's curriculum can be taken into account as to satisfy the merit-based requirements (for example, the credits acquired after a non-compulsory internship). Please see the precise definition of the exams excluded in EDUCatt document for the call in the Italian language. If you have any doubts, please contact EDUCatt offices in your campus.

In accordance with the university, in order to calculate the valid academic credits for the assignment of a scholarship, EDUCatt will consider the results of the following exams, even if recorded after 10 August 2020, as long as these are recorded by 31 October **2020**:

- the final test of a compulsory professional training (internships are excluded);
- the exams taken abroad, due to the participation in an international mobility program, by 10 August 2021 (in this case the students MUST communicate this condition to EDUCatt; otherwise, these exams will not be calculated).

The students with a disability level equal to or higher than 66% can have a reduced number of credits according to the typology of their disability (up to 40% of the total credits in the chart above). EDUCatt will establish appropriate merit-based criteria for the single cases in cooperation with experts.

In order to meet the situation facing the students enrolling in the second year of the Faculty of "SCIENZE LINGUISTICHE E LETTERATURE STRANIERE" (Linguistic Sciences and Foreign Literatures), and in the interdepartmental degree course "SCIENZE LINGUISTICHE PER LE RELAZIONI INTERNAZIONALI" (Foreign Languages for International Relations) of the Faculties "SCIENZE LINGUISTICHE" and "SCIENZE POLITICHE E SOCIALI" (Political and Social Sciences), EDUCatt will acknowledge, by convention, some credits for the language exams ONLY for the students ENROLLING IN THE SECOND YEAR of a bachelor or a master degree, calculating them as follows:

- 3 academic credits (CFU) for the oral exam ("PROVA INTERMEDIA");
- 4 academic credits (CFU) for the written exam ("SCRITTO - PROVA INTERMEDIA").

If the total credits related to these exams have already been recorded, no increase will be acknowledged for the separated parts.

How to use Bonus Credits

In order to reach the minimum amount of credits required to be admitted to the ranking by 10 August 2020, all the students enrolled in a year after the first one can benefit from bonus credits, according to the ways described below. This chance is given only if the student has never benefited from the use of bonus credits before (**not even in other universities**).

Bachelor degree

2nd year: 5 bonus credits max.

3rd year: 12 bonus credits max., if never used before

1st year "fuori corso": 15 bonus credits max., if never used before

Master degree (two-year course)

2nd year: 15 bonus credits max., if never used before in the bachelor degree

1st year "fuori corso": 15 bonus credits max., if never used before

Single-cycle degree

2nd year: 5 bonus credits max.

3rd year: 12 bonus credits max., if never used before

4th year: 15 bonus credits max., if never used before

5th year: 15 bonus credits max., if never used before

6th year (only for the Faculty of "Medicina e Chirurgia"): 15 bonus credits max., if never used before

1st year "fuori corso": 15 bonus credits max., if never used before

When students use their bonus credits related to a specific course year, they lose the possibility to further accumulate bonus credits, but they can only use the ones left during the following years. For example, if they use 2 credits out of 5 in their second year of the bachelor degree, they can only have 3 max. credits for the following years, either in their bachelor degree or in their master degree.

The bonus credits used for a specific year of enrolment cannot be used again to meet the minimum merit-based requirements in the following year.

4.1.2.b PhDs and Specialization Programs

Students enrolled in these courses are expected to meet the requirements established by the University to be admitted in the following year.

<i>PhDs</i>	Excluding beneficiaries of scholarships or research grants
<i>Scuole di specializzazione</i>	Excluded those belonging to the medical area, as specified by the following act: <i>D. Lgs. n 368, 4 August 1999</i>

4.2 Income-based requirements

The income-based requirements are related to the family unit, as specified in the following Italian act: *D.P.C.M. n 159, 5 December 2013*.

For the students whose family units generate an income and/or hold properties in **Italy**, there are two parameters of reference:

- the so-called "ISEE", concerning the economic situation (Indicatore della Situazione Economica Equivalente per le prestazioni agevolate per il diritto allo studio universitario)⁷;

⁷ If the students declare a scholarship they themselves have obtained among the tax-free income in their ISEE (in "Quadro FC4" of the DSU), EDUCatt will take away the amount corresponding to the declared scholarship, divided by the value of the "scala di equivalenza", from the ISEE value. Such deduction, however, will NOT be applied in the case of scholarships declared by any other member of the family unit.

- the “ISPE”, concerning the patrimonial situation (Indicatore della Situazione Patrimoniale Equivalente). This value is obtained using the following calculation: “ISP”/ “scala di equivalenza”.

The parameters that will allow students to get a scholarship must not exceed € 23,000 for ISEE and € 50,000 for ISPE.

In accordance with the activities related to the verifications on the economic conditions (see chapter 13 below), any documentation not compliant with the scheduling and features required in this regulation **will not be considered**.

Students declaring a total gross income between € 0 and € 5,954 and admissible for the benefit may be asked, during the current year, to provide some more information related to the means of economic support used by the family for essential needs (possible rent, utilities, etc.).

4.2.1 Family units

In order to know how a family unit is defined in the Italian legislation (*art 3 D.P.C.M. 159 5 December 2013*), please refer to EDUCatt document for the call in the Italian language.

Specifically, the family unit is composed of:

1. the applicant (the student);
2. the applicant's parents – if they are a married couple, not legally separated or divorced, or if not married, but living together - and their fiscally dependent children even if not present in the declaration of the family status;
3. the parent benefiting from family allowances for the student in case of legal separation or divorce;
4. whoever is present in the declaration of the student's family status on the date of the application submission, even if no degree of kinship ties them;
5. possible foster children of the student's parents on the date of the application submission.

In case the students do not fiscally live with their parents and are neither “independent” (see paragraph 4.2.2 of this regulation), even if they are married and already have children, will still be considered as part of their parents' family unit.

In case the student's parents do not live together, reference must be made to the particular conditions expressed in the following Italian law: *art. 8 of D.P.C.M. n 159 5 December 2013*.

PhD students' family units

In order to calculate the “ISEE per le prestazioni agevolate per il diritto allo studio universitario”, the family unit of the applicant can be composed exclusively by the applicant, the applicant's partner, the minor children and also the legal ones, if dependent and even if not cohabitant any more (the so-called “nucleo ristretto”, without any other people living with the applicant according to public records), or, if more favorable to the applicant, the one created according to the ordinary rules mentioned above, *art. 3 of D.P.C.M. n 159 on 5 December 2013*.

4.2.2 Economically independent students

To be classified as “independent students” according to EDUCatt document for the call in the Italian language (paragraph 4.2), there are two conditions to be met:

- a) the students must have been living on their own - in a property different from the family's and not belonging to any of the family unit members - for two years or more before the date of the application submission;
- b) the students must have been working as an employee or similar, not for a family member, for two years or more with a fiscally declared income of at least € 6,500 per year.

In order to be recognized as such, students must provide the following extra documents:

- the economic certification named “certificazione Unica (CU)” related to 2018 and 2019 for income earned in Italy, or a similar document related to the same years for income earned outside Italy;
- the tax forms related to 2018 and 2019;
- detailed residence certificate related to 2018 and 2019;
- rent or rent-free agreement related to 2018 and 2019 or, if owner of the property, copy of the deed.

Even if only one of the conditions a and b (specified above) is not present – duly certified for all the years of reference – the students cannot be considered independent and, therefore, their own economic and patrimonial situation - and also the one of the original family unit - will be taken into account.

If there are any doubts on this matter, EDUCatt offices in your campus are available.

4.2.3 Regulation related to foreign or Italian students with income and/or properties abroad

For this category of students, the regulation is contained in the following Italian law: *art. 8, comma 5 of D.P.C.M. 159/2013*. The economic condition of foreign or Italian students residing abroad is calculated through the “Indicatore della Situazione Economica Equivalente all'estero” which is the sum of the incomes earned abroad and of 20% of the estate owned abroad, according to the modalities and deadlines explained in the following Italian law: *art. 7, comma 7 of Decreto legislativo, 29 March 2012, n 6* (the real estate is calculated as € 500/square meter).

For extra-UE students there are further Italian regulations to take into consideration: *D. Lgs. 25 July 1998, n 286 and s.m.i. (artt. 4, comma 3 and 39) and D.P.R. 31 August 1999 n 394 (art. 46, comma 5)*, based on the average exchange rate in 2019⁸.

Also in this case, the economic conditions taken into account are those of the student's family unit and have to be certified through specific documentation about income and properties, which must be translated into Italian by the competent local authorities.

In the countries where there are serious difficulties in having the documents issued by the local Italian Embassy, the documentation will have to be issued by the diplomatic foreign authorities in Italy and legalized by the dedicated offices of *Prefettura*, pursuant the following Italian law: *33 of D.P.R. 28 December 2000, n 445*⁹.

Students coming from particularly poor countries (indicated in a specific law by the Italian Ministry for Education, University and Research in agreement with the Foreign Ministry) will have their economic conditions evaluated on the basis of a certification by the Italian representation in the country of origin, stating that the student does not notoriously belong to an economically and socially high-ranking family. Such certification can be issued by the foreign university if this is linked with Italian universities through agreements, or by the Italian institutions authorized to guarantee the economic hedges, in compliance with the current regulations concerning the enrolment of foreign students in Italian universities.

N.B.: Extra-EU students living outside Italy with international access certificate are kindly invited to get in touch with UCSC International Office (phone: +39 02 7234.5257/5258/5259,

⁸ The economic and properties conditions are evaluated based on the average exchange rate in 2017 also in the case of students belonging to the European Union but not to the Euro area.

⁹ The documents provided by students coming from the EU are exempted from legalization.

email: international.admissions@unicatt.it) to check if there is any available financial support, as described in the following web-pages:

- <https://international.unicatt.it/ucscinternational-lauree-di-primo-livello-tasse-e-borse-di-studio>
- <https://international.unicatt.it/ucscinternational-lauree-magistrali-tasse-e-borse-di-studio>

4.2.4. Documentation requested to ALL the students with incomes and/or properties abroad (outside Italy)

The students whose family units generate an income or hold properties abroad must upload the following documentation, translated into Italian by the competent authorities, in the online application for the scholarship.

This documentation must certify:

- the number of the family unit's members;
- the total income of all the family unit's members referred to the calendar year 2019;
- the economic value of the real estate owned by the family unit by 31 December 2019, together with the number of square meters;
- the economic value of the movable heritage (average deposit of 2019).

EDUCatt will be responsible for the calculation of the corresponding income range.

For all the students (Italian and foreign) with incomes and/or properties both in Italy and abroad, EDUCatt will ensure that the "attestazione ISEE per prestazioni agevolate per il diritto allo studio universitario" includes incomes and properties (generated or owned abroad) in the calculation, proceeding otherwise with the new definition of the ISEE and ISP values including such incomes or properties in the calculation.

For students with incomes and/or properties exclusively abroad, who do not have the ISEE, EDUCatt will calculate the values ISEE and ISPE following the modalities and deadlines indicated in paragraph 4.2.3.

5. AMOUNT OF THE SCHOLARSHIPS

The amount of the scholarship depends both on the income range (according to the documentation provided, either ISEE or the foreign documents certifying the income and the properties) of the students' family unit and on their municipality of residence.

5.1 Income ranges

According to the value of ISEE

1 st range	2 nd range	3 rd range
from € 0,00	from € 14,420.32	from € 17,709.35
to € 14,420.31	to € 17,709.34	to € 23,000

5.2 Municipality of residence

In order to establish the amount of the scholarship, the students are divided into three categories:

- **Local students:** those resident in a municipality included in the List of municipalities that can be found on the web page: www.educatt.it/agevolazioni;
- **Commuting students:** those resident in a municipality included in the List of municipalities that can be found on the web page: www.educatt.it/agevolazioni;

- **Away-from-home students¹⁰**: those resident in a municipality not included in the two lists mentioned above.

The “away-from-home students” are considered as such, **only if** they rent accommodation in the city where the attended university campus is located, or in the nearby municipalities¹¹ from where they can reach the university campus daily. These students must demonstrate that they are living in an accommodation solution in public/private residence, or in a private flat, which must NOT be a property owned by any of the members of the applicants’ family unit for a period not shorter than **10 months at least except for possible future modifications on the current norm** (between 1/09/2020 and 31/10/2021 included). **If this requirement is not met, the student will be classified as commuting.**

In order to be classified as “away-from-home”, the students must provide the following documentation related to the **expenses for their accommodation**:

- a rental agreement related to a property **not** owned by a member of the family unit, regularly registered in their own name or in the name of one of their family members for an overall fee not lower than € 1,000 referred to the entire period included between 01/09/2020 and 31/10/2021;

or

- a fiscally valid certification of the payment for the accommodation in public/private structures¹² for an overall fee not lower than € 1,000 referred to the entire period included between 01/09/2020 and 31/10/2021.

The documents mentioned above must be uploaded **by 31 OCTOBER 2020** on the students’ own personal web area MyEDUCatt.

The following data will be required as well: the owner’s contacts, the address and details of the apartment or the residential structure and the monthly cost for the accommodation¹³.

If the students are still looking for accommodation at the moment of the application submission (and therefore do not have the aforementioned data related to the accommodation and/or the rental agreement), they will have the possibility to communicate and/or upload these data by **31 October 2020** through the dedicated web procedure available on their own personal MyEDUCatt area <http://myeducatt.unicatt.it>.

In case the area dedicated to the rental agreement is not filled in by **31 October 2020**, the student CANNOT be considered as “away from home”.

The amounts of the scholarships, including the refund of the regional tax related to the “Diritto allo Studio”, are the following:

5.2.1 Local students

- 1st income range: € **2,007** (*) + a meal per day = overall value € **2,719**
- 2nd income range: € **1,544** (*) + a meal per day = overall value € **2,256**
- 3rd income range: € **1,220** (*) + a meal per day = overall value € **1,932**

¹⁰ Pursuant the Italian law art. 13 comma 3 D.P.C.M. 9 April 2001, extra-EU students are included in the category “away from home”, independently from where they reside in Italy, except for the case of students whose family units reside in Italy. In this respect, those who are granted a scholarship calculated for “away-from-home” students are still obliged to provide a fiscally valid rental agreement.

¹¹ The students who will spend some months abroad, in order to participate in international mobility programs during the indicated period, can provide a certification or any fiscally valid documentation related to the payment of the rental fee for the accommodation abroad. The reported period abroad will be added to the one related to the accommodation in the Italian city of the attended university campus in order to meet the 10-month requirement as to the purposes of the recognition of the “away-from-home” status.

¹² E.g. residences, hostels, B&Bs, etc. This category does not include the so-called “scrittura privata” related to accommodation solutions rented by private owners, which require a regularly registered rental agreement.

¹³ Except if staying in one of EDUCatt structures.

5.2.2 Commuting students

- 1st income range: € **2,213** (*) + a meal per day = overall value € **2,925**
- 2nd income range: € **1,748** (*) + a meal per day = overall value € **2,460**
- 3rd income range: € **1,421** (*) + a meal per day = overall value € **2,133**

5.2.3 Away-from-home students

- 1st income range: € **4,566** (*) + a meal per day = overall value € **5,278**
- 2nd income range: € **3,980** (*) + a meal per day = overall value € **4,692**
- 3rd income range: € **3,417** (*) + a meal per day = overall value € **4,129**

(*) The aforementioned amounts also include € 50 as a forfeit contribution for the services, and this amount will be automatically deducted from the scholarship.

5.3 Warnings

- The daily meals over the whole academic year are calculated as a forfeit equivalent amount of € 712, which will NOT be monetized if EDUCatt is able to guarantee the provision of the daily meal through the structures managed directly or under agreement located in the city of the campus the students attend. The money equivalent to € 712 for this service will be deducted from the total value of the scholarship; the meals can be consumed during the opening days of the structures according to the conditions on the following web page: www.educatt.it/ristorazione.
- The opportunity to benefit from a meal per day ends with the conclusion of the university career for any reason.
- The meal can be consumed only by the beneficiary and cannot be transferred to third parties. In case the university card is misused to this purpose, the student owning the card will have to pay for the meals unduly benefited, in compliance with the food service fee in range D**.
- The students who do not use the food service cannot be refunded, except for those students who will join an international mobility programme, only if this is properly documented.
- The payment of the scholarships to beneficiary students admitted or readmitted in EDUCatt residences will be adjusted to the “income range C” as better specified in the “Application Requirements and Regulation of the Call for Admission or Readmission in the University Residences of Università Cattolica for a.y. 2020/2021”.
- For beneficiary students enrolled in the first year “fuori corso”, **all the amounts must be interpreted as halved, as well as the value of the meals and the period of benefit.**

5.4 “Admissible but non-beneficiary” students

The “admissible but non-beneficiary” students are those who, despite meeting the requirements listed in this regulation, will not benefit from the money contribution¹⁴ due to the exhaustion of the funds allocated by *Regione Lombardia* and the Italian Ministry for Education, University and Research.

The “admissible but non-beneficiary” students **enrolled in a year after the first one** will benefit from the exemption from the university tuition fees and from one meal per day from 1 January to 31 December 2021 in EDUCatt canteens during the opening days of the structures according to the conditions on the following web page: www.educatt.it/ristorazione.

The “admissible but non-beneficiary” students **enrolled in the first year** can benefit from the exemption from the university tuition fees and from the first consumed meal of the day (either

¹⁴ The assignment of the money contribution is related to the position in the final ranking, which is formed according to the criteria described in chapter 7 of this regulation.

lunch or dinner), at the same reduced rate foreseen for the students belonging to the first income range.

6. SCHOLARSHIP INTEGRATIONS

There are three cases of money integration:

- students with disability;
- students on international mobility/internships;
- students graduating within the legal duration of their course as foreseen by their faculty.

6.1 Students with disability

In case, on 30 September 2020, the beneficiary is a student with a disability level higher than 66%, the yearly amount of the scholarship (see 5.2.1, 5.2.2 and 5.2.3 above) can be increased to € **2,821** for local students, to € **4,014** for commuting students and to € **7,353** for away-from-home students. Under agreement with the *Support Service for Students with Disabilities and Students with Specific Learning Disorders* (the office in charge for the integration of these students in Università Cattolica).

In order to benefit from the integration, the concerned students must upload the documents certifying their disability in the online application. According to the student's disability, the scholarship can also be converted into special equipment, different learning materials, accommodation, accompanying service, tutoring, interpret and/or any other tool suitable to overcome the student's own difficulties.

6.2 Students taking part in international mobility programs

All admissible students, both beneficiary and non-beneficiary, can apply for an integration of their scholarship, if they take part in mobility programs abroad in the a.y. 2020/2021. For the students enrolled in a first year (except for the ones enrolled in a PhD course or a specialization course), the integration of the scholarship is paid if they:

- a. pass the test evaluating the minimum level of knowledge requested to access the courses without additional learning requirements (the so-called "OFA");
- b. reach a minimum level of academic credits (CFU), recorded by 10 August 2021, as specified in the Italian official document for the call (chapters 10 and 15).

The maximum monthly contribution is € **550** for the duration of their period of mobility abroad for a maximum of 10 months. The period abroad must be of 3 months at least. The participation in a mobility programme abroad must be properly certified by the office in charge for international students in the university abroad. The possible funds provided to the students by the European Union will be deducted from the amount of the integration of EDUCatt scholarship.

The students can also access a refund for their travel expenses: up to € **150** (for EU countries), and up to € **500** (for extra-EU countries). The integration for mobility can be granted for one single programme and only once for each degree course attended.

If the total amount necessary to fulfil all students' applications is higher than the available funding, the scholarship integration will be proportionally reduced.

The application for the mobility integration must be made in conjunction with the application for the scholarship, and the students will be paid when they have completed their internship, only if they fulfil the obligations related to the participation in the programme.

N.B.: The amount of EDUCatt scholarship, for the months spent abroad for “commuting” and “away-from-home” students, will be adjusted to the amount given to “local students”.

For the students enrolled in the first year “fuori corso”, the amounts above will be **halved**.

BE CAREFUL – During the period spent abroad, it is forbidden for the student to benefit from the food service provided by EDUCatt. Such interdiction is valid also in case the student gets back to Italy – during the stay abroad - for any reason (e.g. to take exams, for Christmas break, etc.).

6.3 Graduation award for students graduating within the legal duration foreseen for their degree course

This integration only concerns students enrolled in the last year of a **master degree course** or a **single-cycle degree course** in the a.y. 2020/2021, who resulted “beneficiary” for the same academic year. As a matter of fact, “admissible but non-beneficiary” students **cannot** access this scholarship integration.

There are 170 integrations available, each one consisting of € 1,000 and they are dedicated to students who graduate within the legal duration foreseen for their degree course, and without any interruption from the very first enrolment during their university career. Moreover, master degree students can benefit from a graduation award, if this is the very first time that they get it, even if they come from another university.

The students must apply within 60 days after their graduation date, by filling in the form available at EDUCatt offices. Requests are accepted in chronological order until exhaustion of the number of the benefits that can be assigned. Possible requests following the exhaustion could be accepted, if further funds are available.

7. RANKINGS

The rankings are created according to the following criteria:

7.1 Students enrolled for the very first time in the first year of any degree course

The ranking is created on the basis of the ISEE value of the student’s family unit resulting from the formula here below:

$$\left(1 - \frac{\text{ISEE of the family unit}}{\text{maximum limit of the ISEE}}\right) \times 1,000$$

Therefore, the order within the ranking varies between 1,000 and 0 points.

ISEE = 0 ➤ 1,000 points (1st place in the ranking)

ISEE = 23,000 ➤ 0 points (last place in the ranking)

If two students get the same score, the student belonging to the higher year of enrolment takes precedence; if the score is still the same, the focus is on the higher diploma grade, and in case of further parity, the precedence is given to the younger applicant.

7.2 Students enrolled for the very first time in years after the first one in a specialization programme or in a PhD

The ranking is created based on the ISEE value of the student's family unit resulting from the formula here below:

$$\left(1 - \frac{\text{ISEE of the family unit}}{\text{maximum limit of the ISEE}}\right) \times 1,000$$

Therefore, the order within the ranking varies between 1,000 and 0 points.

ISEE =	0	➤	1,000 points	(1 st place in the ranking)
ISEE =	23,000	➤	0 points	(last place in the ranking)

If the score related to the income is the same between two students, the younger applicant takes precedence.

7.3 Students enrolled for the very first time in years after the first one in any degree course (except for specialization programs and PhDs)

The ranking is based on the academic merit reached by students by **10 August 2020**:

- P1 consists in the score related to the academic credits (CFU) recorded;
- P2 consists in the score related to the arithmetic average of the exam grades.

1,000 points can be attributed overall and distributed as follows: 600 points for the recorded credits (P1) and 400 points for the arithmetic average of the exams grades (P2), as specified in 7.3.1 and 7.3.2. If, in the years before, the students found themselves in one of the conditions described in paragraph 3.2.d of this regulation, the calculation of the score related to the academic merit will take into account the average grade of all the exams taken and the number of credits corresponding to the minimum merit-based requirements foreseen for the specific year of enrolment and the degree course.

7.3.1 Calculation of P1

$$P1 = \frac{\text{recorded ACADEMIC CREDITS} - \text{minimum of ACADEMIC CREDITS as in the call}}{\text{maximum of ACADEMIC CREDITS} - \text{minimum of ACADEMIC CREDITS as in the call}} \times 600$$

P1 = 0 if the academic credits (CFU) recorded by the student correspond to the minimum foreseen in the call for their enrolment year.

P1 = 600 if the academic credits (CFU) recorded by the students correspond to the maximum foreseen in the call for their enrolment year.

N.B.: when referring to "the maximum of ACADEMIC CREDITS", 60 academic credits for each enrolment year are conventionally meant. If the student records more academic credits than the number foreseen in the call, the maximum - as to the calculation purpose - will still be considered the amount foreseen for the specific enrolment year.

7.3.2 Calculation of P2

$$P2 = \frac{\text{Arithmetic average of the exams grade} - 18}{31 - 18} \times 400$$

P2 = 0 if the arithmetic average corresponds to the lowest grade (18).

P2 = 400 if the arithmetic average corresponds to the highest grade "30 e lode" (31).

N.B.: As to the purpose of the arithmetic average, the highest grade “30 e lode” is calculated as “31”.

7.4 Order in the ranking

If the score related to the academic merit is the same, the student that did not use bonus credits takes precedence on the others and then the student with the higher income-based score follows. In case of further parity, the precedence will be given to the student enrolled in the higher year and then to the younger student. The students with a disability equal to or higher than 66%, if included in the ranking, have the right to the assignment of a scholarship, even if there are no more scholarships available.

8. MODALITIES AND DEADLINES FOR THE SUBMISSION OF THE APPLICATION

Before filling in the scholarship application form, the students must have requested the aforementioned and currently valid “**attestazione ISEE per le prestazioni agevolate per il diritto allo studio universitario**” (except for particular cases, as to paragraph 4.2.4) by **30 September 2020**. In order to be actually considered valid, the application is to be submitted only online, accessing the student’s reserved area at <http://myeducatt.unicatt.it> by **30 September 2020**. The applications which are not definitively confirmed and closed will not be considered when establishing the rankings. The confirmation is sent by email to the address the student declared when filling in the form, and it contains a PDF document with the overview of the entered data.

For any clarifications the student must contact EDUCatt before the foreseen deadline. The students can even apply when they are not enrolled in Università Cattolica yet, but they cannot be assigned any benefit if they do not enrol for the a.y. 2020/2021 by the deadline foreseen by their Faculty.

9. PUBLICATION OF THE RANKINGS, POSSIBLE SUBMISSION OF APPEALS AND SELF-CERTIFICATION OF THE SUBMITTED APPLICATION

EDUCatt will communicate the publication of the “temporary” rankings approximately **by the end of October 2020** via email and on its website. The outcomes will be available in the student’s personal area MyEDUCatt <http://myeducatt.unicatt.it>.

Any possible appeal concerning evaluation mistakes made by EDUCatt can be submitted (together with all the necessary documents) via email, or traditional mail, to EDUCatt Financial Support office of the campus the student belongs to, within 15 days after the publication of the rankings. The date that will be considered is the one in which the office receives the appeal, not the one on the postmark. Not checking the outcome in one’s own MyEDUCatt area, not reading the communication on EDUCatt website, or not receiving the email are NOT CONSIDERED VALID REASONS for submitting an appeal after the aforementioned 15-day deadline. The outcome of the appeals will be communicated by email.

Once the procedure concerning the appeals is completed, the applicants will receive a communication about the “definitive” rankings, with the same modalities and deadlines of the temporary rankings. Possible appeals on the definitive outcomes will have to be forwarded to the competent authorities foreseen by the current legislation.

After the publication of the definitive rankings, the local institutions in charge for university and research might allocate more funds. In this case, EDUCatt will inform the students about the availability of the so-called “final” rankings, including any possible changes of status from “admissible but non-beneficiary” to “beneficiary”.

In order to receive the assigned benefit, the students will be called to sign the overview of their submitted application, according to the modalities and by the deadline foreseen and indicated by EDUCatt.

The students will lose all the rights to the financial support and/or the equivalent provided services in the following cases:

- if they do not sign the overview of their submitted application;
- if they do not provide the documentation requested in paragraph 4.2.3, in case of foreign students.

10. DISBURSEMENT AND REVOCATION OF THE SCHOLARSHIP

10.1 Students enrolled in the first year (except for the specializations programs and the PhDs)

The first instalment of the scholarship consists in the provision of services and, specifically, in the access to the canteens for the calendar year 2021, adjusted to the accommodation fee for the students admitted in EDUCatt structures through the Regulation for the call for admission and readmission to the University Residences in a.y. 2020/2021.

The payment of the balance of the scholarship, consisting in the money contribution, is subject to the positive outcome of the test evaluating the minimum level of knowledge requested to access the courses without additional learning requirement ("OFA") and to the acquirement and recording of a minimum of academic credits (CFU) by **10 August 2021**¹⁵.

These credits must also be present in the certifications issued by Università Cattolica. The minimum of academic credits is precisely the following:

- *25 credits* (CFU) for the students enrolled in the single-cycle degree course of the Faculty of Medicine and Surgery;
- *27 credits* (CFU) for the students enrolled in the single-cycle degree course of Pharmacy;
- *30 credits* (CFU) for the students enrolled in any other degree course.

N.B.: Not all the subjects and credits (e.g. internships) in a student's curriculum can be considered as to the satisfaction of the merit-based requirements. You can check the accepted academic courses in the Italian official document for the call. Please be aware that no bonus credit can be used to meet the aforementioned minimum merit-based requirements. If you have any doubts, please contact EDUCatt offices in your campus.

For the students enrolled in the Faculty "SCIENZE LINGUISTICHE E LETTERATURE STRANIERE" (Foreign Languages and Literatures) and in the interdepartmental degree course "SCIENZE LINGUISTICHE PER LE RELAZIONI INTERNAZIONALI" (Foreign Languages for International Relations) of the interdepartmental Faculty "SCIENZE LINGUISTICHE" and "SCIENZE POLITICHE E SOCIALI" (Political and Social sciences), EDUCatt will acknowledge, by convention, some credits for the language exams both in the bachelor and in the master degree, calculating them as follows:

- 3 academic credits for the oral exam ("PROVA INTERMEDIA");
- 4 academic credits for the written exam ("SCRITTO - PROVA INTERMEDIA").

If the total credits related to these exams have already been recorded, no increase will be acknowledged for the separated parts.

¹⁵ In accordance with Università Cattolica, in order to calculate the academic credits valid for the assignment of a scholarship, EDUCatt will consider the results of the following exams, even if recorded after 10 August 2021, as long as these results are recorded by 31 October 2020:

- the final test of a compulsory professional training (internships are excluded);
- the exams taken abroad, due to the participation in an international mobility program, by 10 August 2020 (in this case the students MUST communicate this condition to EDUCatt, otherwise, these exams will not be calculated).

The students who do not pass the test on the minimum knowledge (OFA) or do not meet the aforementioned merit-based requirement by **10 August 2021** must pass the test and record the following academic credits by **30 November 2021**:

- 30 credits for the students enrolled in the single-cycle degree course of the Faculty of Medicine and Surgery
- 32 credits (CFU) for the students enrolled in the single-cycle degree course of Pharmacy;
- 35 credits for the students enrolled in any other degree course

in order to benefit from:

- half of the money contribution foreseen in the scholarship;
- half of the amount of the contribution for the participation in international mobility programs;
- a partial exemption from the university tuition fees, as better specified in chapter 15 of this regulation.

N.B.: Not all the subjects and credits (e.g. internships) in a student's curriculum can be considered as to the satisfaction of the merit-based requirements. You can check the accepted academic courses in the Italian official document for the call. Please be aware that no bonus credit can be used to meet the aforementioned minimum merit-based requirements. The mentioned academic credits corresponding the mid-terms of the language exams (3 credits for oral exams and 4 for written exams) cannot be considered to meet the requirements by 30 November 2021: therefore, they are only valid for the calculation when considered for the acquirement of the credits by 10 August 2021.

The scholarship will be **revoked** if the students do not meet the aforementioned minimum merit-based requirements even by **30 November 2021**. Therefore, they will have to pay back the amount of money received, as well as the value of the benefited service (e.g. the value of the meals). The rules concerning the revocation of the scholarship do not apply to the students with a disability equal to or higher than 66%.

The scholarship balance, for the students who have signed and provided the self-certification document according to the modalities and deadline indicated by EDUCatt Financial Support Office will be paid after the verification of the aforementioned merit-based requirements, approximately by the end of November 2020. In case the self-certification document has not been signed and provided to EDUCatt by **18 December 2021**, the student will lose the right to receive the money, but will still have the right to access the other benefits foreseen in the scholarship (exemption from the university tuition fees and provision of the meals).

10.2 Students enrolled in years subsequent the first one of any degree course

The first instalment of the scholarship consists in the provision of services and, specifically, in the access to the canteens for the calendar year 2021, adjusted to the accommodation fee for the students admitted in EDUCatt structures through the Regulation for the call for admission and readmission to the University Residences in a.y. 2020/2021.

The payment of the balance of the scholarship, consisting in money contribution, will be paid approximately by the end of July 2020, to those students who have signed and provided the self-certification according to the modalities and deadline indicated by EDUCatt Financial Support Office. In case the self-certification document has not been signed and provided to EDUCatt by **18 December 2021**, the student will lose the right to receive the money, but will still have the right to access the other benefits foreseen in the scholarship (exemption from the university tuition fees and provision of the meals).

In case the self-certification document containing the entered data is not signed and handed in by **18 December 2021**, the student will lose the right to receive the money but will still have the

right to access the other benefits foreseen in the scholarship (exemption from the university tuition fees and provision of the meals).

10.3 Modalities for the bank transfer

The students who resulted as “admissible” will have to communicate (via the web procedure that will be online **by May 2021** on www.educatt.it) their bank account details to EDUCatt, in order to enable the **refund of the first instalment of the university tuition fees, as well as the payment of the balance of the scholarship for the admissible students who resulted BENEFICIARY.**

The bank details can be the ones associated to the student’s university card **Carta Ateneo+** or to another **Italian bank account owned by the student or by a member of her/his family unit.**

11 INCOMPATIBILITY- LOSS OF THE RIGHT

EDUCatt scholarship cannot be cumulated with similar forms of financial support provided by EDUCatt, Università Cattolica or other private or public institutions. There are some exceptions:

- scholarships provided by universities in compliance with artt. 15 and 17 of the Italian law 390/1991;
- scholarships for foreign students provided by the Ministry of Foreign Affairs;
- places offered free or at a preferential fare in residential structures not managed by EDUCatt.

In case the students have the chance to benefit from other forms of financial support, they must choose between the two. If the amount of money coming from other forms of financial support is lower than the amount foreseen in this call, EDUCatt will pay the difference¹⁶ between the two benefits, only after the involved student presents a written request. On the contrary, the scholarship can be cumulated with other money contributions for study programs abroad.

The students lose the right to their scholarship benefit in the following cases:

1. if they commit serious infractions towards EDUCatt or Università Cattolica implying penalties;
2. if they do not provide EDUCatt with the requested documents for the verification of truthful declarations by the foreseen deadline;
3. if they do not sign the overview of the submitted application by the deadline and according to the foreseen modalities and deadlines;
4. if they interrupt their studies.

12. CHANGE OF UNIVERSITY

In case students leave Università Cattolica to go to another university after 30 September 2020, EDUCatt will send the application to the Student Support Service of the new university after the student’s explicit request. Of course, all the acquired benefits will be lost, and the student will have to pay back what received up to the moment of the university transfer.

Conversely, students coming from another university to Università Cattolica after 30 September 2020 will have to provide the application submitted to the first university to EDUCatt by 30 November 2020. The enrolment in Università Cattolica in the a.y. 2020/2021 must be regularly completed by the deadlines foreseen by the Faculty. Any payment of the scholarship is subordinated to the regular enrolment in a degree course in Università Cattolica.

¹⁶ EDUCatt scholarships correspond to the gross amount indicated in paragraphs 5.2.1 - 5.2.2 - 5.2.3, adding the possible integrations described in chapter 6. However, the exemption from the university tuition fees is still guaranteed, even if the student is benefiting from other scholarships.

13. VERIFICATIONS ON THE ECONOMIC CONDITIONS AND ON THE ACCURACY OF THE PROVIDED INFORMATION (D.P.R. 445/2000, ART. 71)

EDUCatt has the right to verify the students' declarations in compliance with the following Italian acts: *legge 2 December 1991 n 390, art. 22* and *Decreto del Presidente della Repubblica 28 December 2000 n 445, art. 71* and *D.P.C.M. 159/2013, circular letter INPS n 171, 18 December 2014*. EDUCatt could also ask for any economic documentation useful as to the verification on the accuracy of the declaration (e.g., *Mod.730, Mod. Unico, Dichiarazione IVA*, etc.).

EDUCatt, in agreement with the competent financial authorities, such as *Agenzia delle Entrate, Direzione Regionale della Lombardia, Ministero delle Finanze, Guardia di Finanza* will verify the effective accuracy of 20% of the self-certifications by the students who have been provided with any of the benefits, specifically referring to the following Italian law: *art. 71 D.p.r. 445/2000*.

The penalties for false declarations foreseen by the Italian acts *artt. n 75 and 76 D.p.r. 445/2000* and *10 comma 3 D. Lgs. 68/2012* consist in giving back three times as much as the money benefited to the institution providing the benefit, in the loss of any right to benefits throughout the entire academic career, except for the possible application of penal acts if any crime is committed.

Pursuant *art. 2947 of Codice Civile*, the verifications can be made within 5 years from the last provision of an undue benefit and the consequent false self-declaration, as better specified in the Italian official document for the call.

14. INFORMATION NOTICE ON THE PROTECTION OF PERSONAL DATA (EU REGULATION 2016/679)

EDUCatt - *Ente per il Diritto allo Studio Universitario dell'Università Cattolica* is the controller of the personal data processing. Internal and external people have been appointed as regards to this issue. A Data Protection Officer (D.P.O.) has also been appointed and is available at privacy@educatt.org.

14.1 Purposes of the processing

The personal data acquired through the web application procedure is collected by EDUCatt and used, electronically or on paper, in order to allocate the benefits requested, for statistical evaluations, for communications related to the activities/services proposed by EDUCatt and, in any case, in response to a request from the party concerned and for the purposes of law.

14.2 Legal basis for the treatment

Personal data is processed in response to a request from the party concerned and for the purposes of law. Personal information must necessarily be provided in order to verify the financial status of the declarant's household, the requirements for access to the benefit and its determination, according to the criteria indicated in this application. Failure to provide necessary personal data or to grant the consent to process any potentially sensitive data prevents possibility of application.

14.3 Communication

For the purposes of legitimate checks, the data may be exchanged between such bodies including Entities or competent Authorities, such as the Ministry of Finance and the *Guardia di Finanza*.

14.4 Rights of the Data subject

In accordance with Article 13 of *EU Regulation 2016/679*, the data subjects have the right to:

- ask the Controller to access, cancel, rectify or restrict the processing of their data;
- object to the processing of their data;
- exercise their right to data portability;
- revoke, at any time, the consent for information and promotion purposes, if given, without however affecting the lawfulness of the processing based on the consent given before its withdrawal;
- lodge a complaint with a supervisory Authority.

The rights described above may be exercised by sending a request to the aforementioned email address, without a formal procedure, to the Data Controller or to the DPO.

15. EXEMPTION FROM THE UNIVERSITY TUITION FEES (LAW: ART. 8 D.P.C.M. 9 APRIL 2001)

15.1 Students enrolled for the very first time in a year subsequent the first one

Beneficiary students are fully exempted from the payment of the university tuition fees (excluded the students enrolled in the first year after the regular duration of the studies, exempted from the enrolment fee and from half of the tuition fees).

15.2 Students enrolled for the very first time in the first year (excluded students enrolled in specialization programs and PhDs)

The exemption from the university tuition fees is subject to the positive outcome of the test on the minimum level of knowledge requested to access the courses without additional learning requirement ("OFA") and to the acquirement and recording of a minimum of academic credits **by 10 August 2021**¹⁷. These credits must also be present in the certifications issued by Università Cattolica.

The minimum of academic credits is precisely the following:

- 25 *credits* for the students enrolled in the single-cycle degree course of the Faculty of Medicine and Surgery;
- 27 *credits* for the students enrolled in the single-cycle degree course of Pharmacy;
- 30 *credits* for the students enrolled in any other degree course.

N.B.: Not all the subjects and credits (e.g. internship) in a student's curriculum can be considered as to the satisfaction of the merit-based requirement. You can check the accepted academic courses in the Italian official document for the call. Please be aware that no bonus credit can be used to meet the aforementioned minimum merit-based requirements. If you have any doubts, please contact EDUCatt offices in your campus.

For the students enrolled in the Faculty "SCIENZE LINGUISTICHE E LETTERATURE STRANIERE" (Foreign Languages and Literatures) and in the degree course "SCIENZE LINGUISTICHE PER LE RELAZIONI INTERNAZIONALI" (Foreign Languages for International Relations) of the interdepartmental Faculty "SCIENZE LINGUISTICHE" and "SCIENZE POLITICHE E SOCIALI" (Political and Social sciences) the academic credits of the mid-terms of the language

¹⁷ EDUCatt, in accordance with the university, will consider the results of the following exams in the calculation of the academic credits valid for the assignment of a scholarship, even if recorded after 10 August 2021, as long as these results are recorded by 31 October 2020:

- the final test of a compulsory internship (the in Italian so-called "stage" are not included);
- exams taken abroad, due to the participation in an international program, by 10 August 2021 (in this case the concerned students MUST communicate this condition to EDUCatt, otherwise, these exams won't be calculated).

courses (e.g. “LINGUA E LETTERATURA” and “LINGUA E LINGUISTICA” for bachelor degree courses) will be considered among those valid and they will be calculated as follows:

- 3 academic credits for oral exams;
- 4 academic credits for written exams.

If the exams related to these courses are already fully recorded, no increase is foreseen due to the mid-terms.

The students who do not pass the test evaluating the minimum knowledge (OFA) or do not meet the aforementioned minimum merit-based requirements by **10 August 2021** must pass the test and record the following academic credits by **30 November 2021**:

- *30 credits* for students enrolled in the single-cycle degree course of the Faculty of Medicine;
- *32 credits* for the students enrolled in the single-cycle degree course of Pharmacy
- *35 credits* for students enrolled in any other degree course.

In order to benefit from:

- full exemption from the university enrolment fee;
- half of the amount of the contribution for the participation in international mobility programs
- exemption from half of the university tuition fees (acts: D.P.C.M. 9.4.2001 Art. 8 comma 3).

N.B.: Not all the subjects and credits (e.g. internship) in a student’s curriculum can be considered as to the satisfaction of the merit-based requirement. You can check the accepted academic courses in the Italian official document for the call. Please be aware that no bonus credit can be used to meet the aforementioned minimum merit-based requirements. The credits related to the mid-terms for the written and oral language exams for the faculties of SCIENZE LINGUISTICHE E LETTERATURE STRANIERE (Foreign Languages and Literatures) and SCIENZE POLITICHE E SOCIALI (Political and Social sciences) cannot be taken into account for the calculation of the minimum merit-based requirement at this stage. If you have any doubts, please contact EDUCatt offices in your campus.

In case the aforementioned minimum merit-based requirements are not met even by **30 November 2021**, there will be no right to any exemption from the tuition fees.

As far as it concerns these benefits, please refer to the general regulation for the determination of the university tuition fees (<http://www.unicatt.it/iscriversi-tasse-e-contributi>). Otherwise, there will be no right to the exemption.

Students that will have the final outcome “admissible but non-beneficiary” students” due to a lack of financings will be refunded the regional tax for “Diritto allo studio” as well, only if meeting the merit-based requirements.

All the students applying for the scholarship must still pay the first instalment (the second and the third one will be suspended) that will be refunded after the actual provision of the benefit is communicated.

EXTRAORDINARY GRANTED FUNDS

The extraordinary granted funds are benefits, consisting in money or services, aiming at helping the student to overcome temporary or exceptional situation of need. They are exclusively dedicated to students who did not result beneficiary of any benefit provided by EDUCatt, Università Cattolica or other public or private institutions.

The application for this kind of benefit will be open from January 2021 and can be submitted exclusively online through MyEDUCatt personal web area <http://myeducatt.unicatt.it>. The modalities and deadlines for the submission are explained in the procedure itself.

After having applied, the student will be contacted by the Financial Support office for an interview, aimed at investigating the student's income and merit situations. Therefore, the student must certify the reasons for such a request and will be possibly asked for specific documentation as to the purpose of the benefit assignment.

For more details, the students can contact the Financial Support office of their campus.

Possible modifications or integrations to this regulation will be published on EDUCatt website: www.educatt.it/agevolazioni

July 2020

TABLE OF CONTENTS

DISCLAIMER.....	1
SCHOLARSHIPS	
1. BENEFITS INCLUDED IN THE SCHOLARSHIP	1
2. FORESEEN NUMBER OF PROVIDED SCHOLARSHIPS	1
3. GENERAL CONDITIONS FOR THE APPLICATION SUBMISSION	2
4. REQUIREMENTS TO BE INCLUDED IN THE RANKINGS FOR THE SCHOLARSHIPS	4
5. AMOUNT OF THE SCHOLARSHIPS	9
6. SCHOLARSHIP INTEGRATIONS	12
7. RANKINGS.....	13
8. MODALITIES AND DEADLINES FOR THE SUBMISSION OF THE APPLICATION	15
9. PUBLICATION OF THE RANKINGS, POSSIBLE SUBMISSION OF APPEALS AND SELF-CERTIFICATION OF THE SUBMITTED APPLICATION	15
10. DISBURSEMENT AND REVOCATION OF THE SCHOLARSHIP	16
11 INCOMPATIBILITY- LOSS OF THE RIGHT	18
12. CHANGE OF UNIVERSITY	18
13. VERIFICATIONS ON THE ECONOMIC CONDITIONS AND ON THE ACCURACY OF THE PROVIDED INFORMATION (D.P.R. 445/2000, ART. 71)	19
14. INFORMATION NOTICE ON THE PROTECTION OF PERSONAL DATA (EU REGULATION 2016/679)	19
15. EXEMPTION FROM THE UNIVERSITY TUITION FEES (LAW: ART. 8 D.P.C.M. 9 APRIL 2001)	20
EXTRAORDINARY GRANTED FUNDS	22
TABLE OF CONTENTS	23