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# APPLICATION REQUIREMENTS AND REGULATION OF THE CALL FOR SCHOLARSHIPS AND EXTRAORDINARY GRANTED FUNDS A.Y. 2018/2019

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## DISCLAIMER

This regulation aims at summarizing the main requirements foreseen for the assignment of EDUCatt scholarships and extraordinary granted funds. Nevertheless, it does not substitute the Italian document “Bando di concorso per borse di studio e sovvenzioni straordinarie a.a. 2018/2019”, which remains the only legally valid reference as to the definition of the criteria of admissibility in the rankings for EDUCatt scholarships and extraordinary granted funds.

## SCHOLARSHIPS

### 1. FORESEEN NUMBER OF PROVIDED SCHOLARSHIPS<sup>1</sup>

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The call for scholarship and extraordinary granted funds is officially open, pursuant the following Italian laws:

- D. Lgs. n.68, 29 March 2012;
- Legge della Regione Lombardia n.33/2004;
- Decreto del Presidente del Consiglio dei Ministri, 9 April 2001;
- DGR 2018 in materia di Diritto allo Studio universitario.

and the minimum forecasts for the assignment of the benefits for the right to study in a.y. 2018/2019 according to the deliberation XI/263 on 28 June 2018.

The number of scholarships that will be assigned in academic year 2018/2019 will be approximately:

- 500 for students enrolling in the first year for a.y. 2018/2019
- 1000 for students enrolling in years subsequent the first one for a.y. 2018/2019

### 2. BENEFITS INCLUDED IN THE SCHOLARSHIP

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In this regulation, you will find a list of requirements foreseen for those who want to apply for EDUCatt scholarships. After having submitted the application, the students will receive the communication about their outcome. The positive outcomes are divided into two categories: “beneficiary” and “admissible but non-beneficiary”.

The students who result “beneficiary” gets:

1. a money contribution,
2. the exemption from the university tuition fees,
3. a meal per day.

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<sup>1</sup> EDUCatt scholarship is tax-free according to the following Italian law: Circolare n. 109/E, 6 April 1995, Ministero delle Finanze.

The students who result “admissible but non-beneficiary” gets:

1. the exemption from the university tuition fees,
2. a meal per day (for students enrolled in years subsequent the first one)

### 3. GENERAL CONDITIONS FOR THE SUBMISSION OF THE APPLICATION

#### 3.1 WHO CAN APPLY:

Students enrolled or intending to enroll<sup>2</sup> in Università Cattolica for the very first time in a.y. 2018/2019:

1. in a regular year of a bachelor degree, a single-cycle degree (only if they don't have a degree yet) and a master degree (after a bachelor degree, only if they don't have an equal degree yet);
2. in the first year after the regular duration of the degree course, as foreseen by the Faculty;
3. in the second year after the regular duration of the degree course **only if the student has a disability equal to or higher than 66%**;
4. in a specialization course for a period corresponding to the length foreseen by the specific Faculty (excluded those related to the medical area, as to the following law: D.Lgs. n. 368, 4 August 1999)
5. In a PhD program (the in Italian so-called “Dottorati di Ricerca”, activated through the following law: Decreto Ministeriale, 3 July 1998 n. 210 art 4) for a period corresponding to the length foreseen by the specific Faculty.

The deadline for the application is **28 SEPTEMBER 2018**.

By the deadline foreseen, the students whose family unit generates an income or holds capitals in Italy must be in possession of a document certifying their economic situation, called “attestazione ISEE per le prestazioni agevolate per il diritto allo studio universitario”<sup>3</sup>. This must have been requested in solar year 2018. You can refer to any center specialized in fiscal assistance in the area where you reside (also known as “CAAF Centro Autorizzato di Assistenza Fiscale”).

#### 3.2 WHO CANNOT APPLY:

- a. students who already have a degree belonging to a level equal to or higher than the degree course they are enrolling in and requesting the scholarship in a.y.2018/2019;
- b. students who benefit or have already benefited from another scholarship (even partially) provided by other private or public institutions for the same academic (if you have any doubts, please contact EDUCatt offices in your campus);
- c. students enrolling in Università Cattolica after having interrupted the studies in Università Cattolica or in another university before a.y.2018/2019;
- d. students enrolled as intermediate or as intermediate repeating student after the regular duration of the degree course as foreseen by the Faculty;

<sup>2</sup> The application for the scholarship can be submitted also before the enrolment in Università Cattolica. The enrolment must be regularized by the deadline set by the Faculty. In any case, the actual assignment of the benefit is subordinated to the enrolment in university.

<sup>3</sup> Also the typology of ISEE named “ISEE corrente” can be taken into account if valid on the date of submission of the application for the scholarship. It can be requested in case there is a significant decrease in the family unit's incomes, due to unexpected and events related to the job situations of the family members. For more details, please consult the following Italian law: art. 9 of DPCM 5 December 2013, n. 159.

- e. students who transfer from another campus, faculty or degree course, repeating the enrollment in an already attended year in Università Cattolica or in another university<sup>4</sup>;
- f. international and extra-EU students living abroad (outside Italy) and benefiting from specific financial support as indicated in the following web page <http://www.ucscinternational.it/academics/undergraduate-programs/bachelor-degrees-in-italian#tasse-e-borse-di-studio>;
- g. students enrolled in a PhD benefiting from a scholarship or from grant money;
- h. students enrolled part-time;
- i. **students attending courses in Università Cattolica, related to presently active international projects, who are NOT formally enrolled in the university though.**

### 3.3 Particular conditions

The students who belong for a.y. 2018/2019 to one of the aforementioned categories in the section “who can apply”, but couldn’t apply during the preceding academic years because they found themselves in one of the situations reported in paragraph 3.2, will have to acquire and record a precise number of academic credits as follows:

- the number of academic credits for the year of enrollment foreseen in the chart in paragraph 4.1.2.a for students previously finding themselves in one of the situations described in paragraph 3.2.c;
- all the academic credits of the year/years preceding the enrollment in the first year after the regular duration of the degree course, with no possibility to benefit from bonus credits for students finding themselves in one of the situations described in paragraph 3.2.d. During the immediately following years, the student must meet the merit-based requirement for each year of enrollment foreseen in the chart in paragraph 4.1.2.a<sup>5</sup>;
- the number of academic credits foreseen for year of enrollment foreseen in the chart in paragraph 4.1.2.a for students finding themselves in one of the situation described in paragraph 3.2.e, excluding any credits approved from previous academic careers.

In case you need more specific clarifications, please refer to the Italian official document for the call, paragraph 3.3 or get in contact EDUCatt offices in your campus.

## 4. REQUIREMENTS TO BE INCLUDED IN THE RANKINGS FOR THE SCHOLARSHIPS

In order to be included in the definitive rankings for EDUCatt scholarships, the applicants must be correctly enrolled in Università Cattolica in a.y. 2018/2019 by the deadline foreseen by the Faculty. Furthermore, the applicant must meet income and merit-based criteria, as specified later in this regulation.

<sup>4</sup> Example: the student who had been enrolled in the 1<sup>st</sup> and 2<sup>nd</sup> year of any faculty (both bachelor and single-cycle degree courses), and who intends to enroll later in a 1<sup>st</sup> year of another faculty (both bachelor and single-cycle degree courses) will have the possibility to apply for the scholarship starting from the 3<sup>rd</sup> year, only if meeting the merit-based requirements indicated in point 3 of this document.

<sup>5</sup> Example: the student with a previous career similar to the one described here as follows:

- a.y. 2015/2016 regular enrollment in the 1<sup>st</sup> year -single-cycle degree course in Medicine;
- a.y. 2016/2017 regular enrollment in the 2<sup>nd</sup> year -single-cycle degree course in Medicine;
- a.y. 2017/2018 enrollment in the 1<sup>st</sup> year outside prescribed time after the 2<sup>nd</sup> - single-cycle degree course in Medicine;
- a.y. 2018/2019 regular enrollment in the 3<sup>rd</sup> year --single-cycle degree course in Medicine: in order to be admissible according to the merit-based requirements in a.y. 2018/2019 must record all the academic credits of the 1<sup>st</sup> and 2<sup>nd</sup> year of their degree course by 10 August 2018 (e.g. 110 credits). During the immediately following a.y. (e.g. 2019/2020), the student will also have to record the increase of 58 credits foreseen between the 3<sup>rd</sup> and 4<sup>th</sup> year (127-69) for a total amount of 168 credits (58+110 for the first two years).

## 4.1 Merit-based requirements

The merit-based requirements must be distinguished into requirements for students enrolled for the very first time in the first year and requirements for students enrolled for the very first time in a year subsequent the first one.

### 4.1.1 Students enrolled for the very first time in the first year

The students enrolling for the very first time in the first year of a bachelor degree, a master degree, a single-cycle degree, a PhD program, a specialization program (excluded the medical area) must be correctly enrolled in the courses according to the modalities foreseen by their Faculty.

 **N.B.:** these students must have the following merit-based requirements (except for the students enrolled in PhD and specialization programs):

- a. they must have a high school diploma grade equal to or higher than 70/100, when converted according to the Italian grade system (except for students enrolling in the first year of a master degree and for students with a disability level equal to or higher than 66%);
- b. they must reach a minimum level of academic credits, recorded by **10 August 2019**, as specified in the Italian official document for the call (points 10 and 15).

The students enrolled in a single-cycle degree course of the Faculty of Medicine must record 25 academic credits by 10 August 2019; for the students enrolled in all other faculties the required number of recorded credits is 30.

### 4.1.2 Students enrolled for the very first time in a year subsequent the first one

#### 4.1.2.a Bachelor degree, master degree, single-cycle degree courses

The students enrolling in a year subsequent the first one of bachelor degree, master degree and single-cycle degree courses must:

- acquire and record the minimum amount of academic credits in their curriculum by **10 August 2018** as foreseen in the chart below. These academic credits must also be present in the certifications issued by Università Cattolica;
- **can benefit from bonus credits**, if needed, to reach the number of academic credits required, as specified in the following chart:

CHART OF REFERENCE FOR THE ACADEMIC CREDITS

FACULTY	DEGREE COURSE	ACADEMIC CREDITS					
		2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	1 <sup>st</sup> outside p.t.
All	Bachelor degree	35	80	==	==	==	135(*)
All	Master degree	35	==	==	==	==	80
All	Single-cycle degree	35	80	135	190	==	245
EXCEPT FOR:							
“Psicologia” and “Medicina e Chirurgia”	Bachelor degree	35	88	==	==	==	148
“Psicologia” and “Medicina e Chirurgia”	Master degree	35	==	==	==	==	88
“Medicina e Chirurgia”	Single-cycle degree in “Odontoiatria”	35	103	165	211	273	333
“Medicina e Chirurgia”	Single-cycle degree in “Medicina”	30	69	127	180	258	296
“Medicina e Chirurgia”	Single-cycle degree in English language ( <i>Medicine and Surgery</i> )	35	78	149	192	==	==

(\*) This number of credits is required also for students enrolling in the first year of a master degree.

EDUCatt may make modifications on the chart above, following possible changes taking place after the official document for the call is published.



## Notes

N.B. From the calculation of the academic credits as to the purposes of the assignment of the benefit will be excluded the following categories of exams:

- “soprannumerari” (meaning additional to the foreseen number of exams to take each year);
- “integrazioni curriculari” (integrations);
- academic credits validated after a transfer from a previous career with repetitions of enrollment in the same year<sup>6</sup>.

EDUCatt, in accordance with the university, will consider the results of the following exams in the calculation of the academic credits valid for the assignment of a scholarship, even if recorded after 10 August 2018, as long as these results are recorded by 31 October 2018:

- the final test of a compulsory internship (the in Italian so-called “stage” are not included);
- exams taken abroad, due to the participation in an international program, by 10 August 2018 (in this case the concerned students MUST communicate this condition to EDUCatt, otherwise, these exams won’t be calculated).

The students with a disability level equal to or higher than 66% can have individualized requirements according to their typology of disability. The requirements can change in this case up to 40%. EDUCatt will commit to establish appropriate merit-based criteria for the single cases, thanks to the cooperation with experts.

For the students enrolled in the Faculty “SCIENZE LINGUISTICHE E LETTERATURE STRANIERE”(Foreign Languages and Literatures) and in the degree course “SCIENZE LINGUISTICHE PER LE RELAZIONI INTERNAZIONALI”(Foreign Languages for International Tourism) of the interdepartmental Faculty “SCIENZE LINGUISTICHE” and “SCIENZE POLITICHE E SOCIALI” (Political and Social sciences) the academic credits of the mid-terms of the language courses (e.g. “LINGUA E LETTERATURA” and “LINGUA E LINGUISTICA” for bachelor degree courses) will be considered among those valid for the application for the second year (both bachelor and master degree courses). If passed, they will be calculated as follows:

- 3 academic credits for oral exams;
- 4 academic credits for written exams.

If the exams related to these courses are already fully recorded, no increase is foreseen due to the mid-terms.

### *How to use Bonus Credits*

In order to acquire the minimum requirements to be admitted in the ranking, all the students enrolled in a year subsequent the first one have the possibility to benefit from bonus credits according to the following modalities to reach the foreseen amount of recorded academic credits by 10 August 2018. This chance is given in the only case the student never benefited from the use of bonus credits before (not even in other universities).

#### *Bachelor degree*

*1<sup>st</sup> year:* no bonus credits

*2<sup>nd</sup> year:* 5 bonus credits

*3<sup>rd</sup> year:* 12 bonus credits, if never used before

*1<sup>st</sup> year after the regular duration of the degree course:* 15 bonus credits, if never benefited before

#### *Master degree (two-year course)*

*1<sup>st</sup> year:* no bonus credits

*2<sup>nd</sup> year:* 15 bonus credits, if never benefited before

*1<sup>st</sup> year after the regular duration of the degree course:* 15 bonus credits, if never used before

#### *Single-cycle degree*

*1<sup>st</sup> year:* no bonus credits

*2<sup>nd</sup> year:* 5 bonus credits

*3<sup>rd</sup> year:* 12 bonus credits, if never used before

*4<sup>th</sup> year:* 15 bonus credits, if never used before

*5<sup>th</sup> year:* 15 bonus credits, if never used before

*1<sup>st</sup> year after the regular duration of the degree course:* 15 bonus credits, if never used before.

From the moment the student benefits from this opportunity, they stop accumulating them, but can still use the possible bonus credits remaining from the previous years<sup>7</sup>.

This rule is not applicable to students enrolled in master degree courses belonging to older regulations.

<sup>6</sup> Example: a.y.2017/2018 enrollment in the 1st year of Economics, a.y. 2018/2019 enrollment in the 1<sup>st</sup> year of Literature and Philosophy.

On the contrary, as follows, an example of transfer from another career without repetition of enrollment: a.y. 2017/2018 enrollment in the 1<sup>st</sup> year of Economics, a.y.2018/2019 enrollment in the 2<sup>nd</sup> year of Literature and Philosophy.

<sup>7</sup> Example: the student using 2 bonus credits to meet the requirement for the 2<sup>nd</sup> year of the bachelor degree will only have 3 bonus credits left to meet the minimum merit-based requirements for all the following years (both in case it’s a bachelor and a master degree).

The bonus credits used in relation to a specific year cannot be benefited for the acquirement of the minimum academic credits foreseen for the following years<sup>8</sup>.

#### 4.1.2.b PhDs and Specialization programs

Students enrolling in years subsequent the first must meet the requirements for the admission in the degree course.

<i>PhDs</i>	Excluding beneficiaries of scholarship or grant money
<i>Scuole di specializzazione</i>	Excluded those belonging to the medical area, in compliance with the following Italian law: D.Lgs. n. 368, 4 August 1999

## 4.2 Income-based requirements

The student's economic conditions are calculated pursuant the following Italia law: D.P.C.M. 5 December 2013, N. 159.

Such conditions, referred to the income in year 2016 and the capital in 2017<sup>9</sup>, are investigated on the basis of the two following parameters:

- the ISEE, concerning the economic situation in 2016 (Indicatore della Situazione Economica Equivalente per le prestazioni agevolate per il diritto allo studio universitario)<sup>10</sup>;
- and the "ISPE", concerning the patrimonial situation in 2017 (Indicatore della Situazione Patrimoniale Equivalente). This value is obtained through the following calculation: "ISP"/ "scala di equivalenza".

In accordance with the activities related to the verifications on the economic conditions foreseen in point 13, any documentation not compliant with the schedulign and features required in this regulation **will not be taken into account**.

The foreseen limits for these parameters in a.y. 2018/2019 are:

ISEE: € 23,000.00;

ISPE: € 50,000.00.

### 4.2.1 Family unit

The family unit of the student residing with their parents is composed of the member of the fiscally registered at the moment of the application submission: this must be compliant with the declaration on the family status, named "stato di famiglia", pursuant the following Italian law: art. 3 of D.P.C.M. n. 159 on 5 December 2013.

Specifically, the family unit is composed of:

1. the applicant (the student);
2. the applicant's parents - if married together and not legally separated or divorced, or if not married but living together- and their fiscally dependent children even if not present in the declaration of family status;
3. the parent benefiting from family allowances for the student in case of legal separation or divorce;
4. whoever is present in the declaration of family status on the date of the application submission, even if there is no degree of kinship between them;
5. possible foster children of the student's parents on the date of the application submission.


<sup>8</sup> Example: the student recording 33 academic credits during the 1<sup>st</sup> year of a bachelor degree course accessible without test, benefiting from 2 bonus credits in order to meet the minimum requirement of 35 credits for the 2<sup>nd</sup> year will have to record at least 77 credits in order to meet the merit-based requirements for the 3<sup>rd</sup> year (80 credits) using the 3 remaining bonus credits.

<sup>9</sup> Exceptions are represented by:

- students having the typology of ISEE named "corrente" valid at the time of the application submission;
- students with income/capital abroad, with reference in paragraph 4.2.3 of this regulation.

<sup>10</sup> Students declaring a scholarship among the tax-free income in their ISEE (in "Quadro FC4" of the DSU), EDUCatt will take the amount corresponding to the declared scholarship divided by the value of the "scala di equivalenza" from the value of the ISEE.

In case the student doesn't fiscally live with their parents and doesn't either result "independent" (ref. Paragraph 4.2.2 of this regulation), even if married and already having children, will still be considered as part of the parents' family unit. In case the parents don't live together, reference must be made to the particular conditions expressed in the following Italian law: art. 8 of D.P.C.M. n. 159 on 5 December 2013.

 **Warning!** Students declaring a total gross income included between € 0 and € 5,889 and admissible for the benefit may be asked during the current year to provide some more information related to the means of economic support used by the family for essential needs (possible rent, utilities, etc...).

#### 4.2.2. Economically independent students

To be considered "independent students" according to the Italian official document for the call (paragraph 4.2.2), there are two conditions to be met:

- a. They must have been living on their own, in a property not related to the family unit's real estate for two years at least;
- b. They must have been working, not for a member of the family unit, for two years or more with a yearly fiscally declared income of € 6,500.00 at least.

In order to be recognized this status, the students may be requested to provide some documents, as better specified below:

- the economic certification named "certificazione Unica (CU)" related to years 2016 and 2017;
- possible tax forms related to years 2016 and 2017;
- detailed residence certificate related to years 2016 and 2017;
- rent or rent-free agreement related to years 2016 and 2017 or, if owner of the property, copy of the deed.

Even if only one of the aforementioned conditions doesn't take place - duly certified for all the years of reference - the student cannot be considered independent. Therefore, the economic and capital situation of themselves and of the original family unit is the one that will be taken into account.

If you have any doubts on this matter, please don't hesitate to contact EDUCatt offices in your campus.

#### 4.2.3 Regulation related to foreign or Italian students with income and/or capitals abroad

For this category of students, the regulation is contained in the following Italian law: art. 8, comma 5 of D.P.C.M. 159/2013. The economic condition of foreign or Italian students residing abroad is calculated through the "Indicatore della Situazione Economica Equivalente all'estero" which is the sum of the incomes earned abroad and of 20% of the estate owned abroad, according to the modalities explained in the following Italian law: art. 7, comma 7 of Decreto legislativo, 29 March 2012, n. 68.

For extra-UE students there are further Italian regulations to consider: D.lgs. 25 July 1998, n.286 and s.m.i. (artt. 4, comma 3 and 39) and D.P.R. 31 August 1999 n. 394 (art. 46, comma 5), based on the average exchange rate in 2017<sup>11</sup>.

Also in this case, the economic conditions taken into account are those of the student's family unit and have to be certified through specific documentation about income and capital, which must be translated into Italian by the competent local authorities.

In countries where there are serious difficulties in having the documents issued by the local Italian Embassy, the documentation will have to be issued by the diplomatic

<sup>11</sup> The economic and capital conditions is evaluated on the basis of the average exchange rate in 2017 also in the case of students belonging to the European Union but not the Euro area.

foreign authorities in Italy and legalized by the dedicated offices of Prefettura, pursuant the following Italian law: 33 of D.P.R. 28 December 2000, n. 445.

Students coming from particularly poor countries (indicated in a specific law by the Italian Ministry for Education, University and Research in agreement with the Foreign Ministry) will have their economic conditions evaluated on the basis of a certification by the Italian representation in the country of origin, stating that the student doesn't notoriously belong to an economically and socially high-ranking family. Such certification can be issued by the foreign university if this is linked with Italian universities through agreements or by Italian institutions authorized to guarantee the economic hedges, in compliance with the current regulations concerning the enrollment of foreign students in Italian universities.

**N.B.:** Students coming from non-EU countries are kindly invited to get in touch with UCSC International Office (phone: +39 02 7234.5257/5258/5259, email [international.admissions@unicatt.it](mailto:international.admissions@unicatt.it)), to check if there is available financial support, as described in the following web-page <http://www.ucscinternational.it/academics/undergraduate-programs/bachelor-degrees-in-italian#tasse-e-borse-di-studio>.

*4.2.4. Documentation requested to ALL the students with incomes and/or capitals abroad (outside Italy)*

The students whose family unit generates an income or holds capitals abroad must provide the following documentation to EDUCatt, translated into Italian by the competent authorities.

This documentation must certify:

- the number of the family unit's members;
- the total income of all the family unit's members referred to solar year 2017;
- the economic value of the real estate owned by the family unit by 31 December 2017, together with the number of square meters;
- the economic value of the movable heritage (average deposit of 2017).

It will be responsibility of EDUCatt to calculate the corresponding income range.

For all the students (Italian and foreign) with incomes and/or capitals both in Italy and abroad, EDUCatt will ensure that the "attestazione ISEE per prestazioni agevolate per il diritto allo studio universitario" includes income and capital abroad in the calculation, proceeding otherwise with the new definition of the values ISEE and ISP including such incomes or capitals in the calculation.

For students with incomes and/or capitals exclusively abroad, who don't have the ISEE, EDUCatt will calculate the values ISEE and ISPE following the modalities indicated in paragraph 4.2.3.

## 5. AMOUNT OF THE SCHOLARSHIPS

The amount of the scholarship depends both on the income range (according to the documentation provided, either ISEE or the foreign documents certifying the income and the capital) of the student's family unit and on their municipality of residence.

### 5.1 Income ranges

According to the value ISEE

1 <sup>st</sup> range		2 <sup>nd</sup> range		3 <sup>rd</sup> range	
from €	0,00	from €	14,420.32	from €	17,709.35
to €	14,420.31	to €	17,709.34	to €	23,000.00



## 5.2 Municipality of residence

In order to establish the amount of the scholarships, the municipalities of residence are divided into three categories, according to what reported in the following page [www.educatt.it/agevolazioni](http://www.educatt.it/agevolazioni):

- Local students;
- Commuting students;
- Away-from-home students<sup>12</sup>.

The “away from home students” are considered as such only if they take an accommodation in the city where the attended university campus is located or in the nearby municipalities<sup>13</sup>, for a fee. The selected accommodation must NOT be a property owned by any of the members of the applicant’s family unit.

In order to be recognized as such, these students must provide a rental agreement for an accommodation, which is NOT a property owned by any of the members of the applicant’s family unit, regularly registered in their own name for a period of **10 months at least** (included between 01/09/2018 and 31/08/2019) for an overall fee not lower than € 1000.00. The contract must be uploaded **BY 28 SEPTEMBER 2018** through one’s own personal web area MyEDUCatt.

Furthermore, the students must provide a fiscally valid certification of the payment of the fee for the accommodation in a private (not owned by the student’s family) or public structure<sup>14</sup>, referred to a period of 10 months at least, as aforementioned.

The following data will be required as well: owner’s contacts, the address and details of the apartment or the residential structure and the monthly cost for accommodation<sup>15</sup>.

If the student is still looking for an accommodation at the moment of the application submission (and therefore doesn’t have the aforementioned data related to the accommodation and/or the rental agreement), will have the possibility to communicate these data and/or upload the regularly registered rental agreement by **28 September 2018** through the dedicated web procedure available in one’s own personal MyEDUCatt area <http://myeducatt.unicatt.it>.

The student who doesn’t proceed with the upload by 28 September 2018 is allowed to provide the regularly registered rental agreement with the same modalities by **31 October 2018**. In this case, EDUCatt guarantees the assignment of the status “away-from-home” in the “definitive” and “final” rankings, but NOT in the TEMPORARY rankings (ref. point 9 of this regulation).

In case the area dedicated to the rental agreement isn’t filled in either by **31 October 2018**, the student CANNOT be considered “away-from-home”.

The amounts of the scholarship are defined as follows:

### 5.2.1 Local students

- 1<sup>st</sup> income range: € 1,975.00 (\*) + a meal per day = gross amount € 2,675.00.
- 2<sup>nd</sup> income range: € 1,519.00 (\*) + a meal per day = gross amount € 2,219.00.
- 3<sup>rd</sup> income range: € 1,201.00 (\*) + a meal per day = gross amount € 1,901.00.

<sup>12</sup> Pursuant the Italian law art. 13 comma 3 del D.P.C.M. 9/04/2001, extra-EU students are included in the category “away-from-home”, independently from where they reside in Italy, except for the case of students whose family unit resides in Italy. By the way, those who can receive a scholarship calculated for “away-from-home” students are still obliged to provide a regular rental agreement for a fee.

<sup>13</sup> The students who will spend some months abroad due to the participation in international mobility programs during the indicated period can provide a certification or any fiscally valid documentation related to the payment of the rental fee for the accommodation abroad. The reported period abroad will be added to the one related to the accommodation in the Italian city of the attended university campus in order to meet the 10-month requirement as to the purposes of the recognition of the status “away-from-home”.

<sup>14</sup> E.g. residential structures, guesthouses, B&Bs, etc. The in Italian so-called “scrittura private” (meaning private agreement) for private housing solutions are not included in this category: therefore, a regularly registered rental agreement is required.

<sup>15</sup> Except if staying in one of EDUCatt structures.

### 5.2.2 Commuting students

- 1<sup>st</sup> income range: € 2,178.00 (\*) + a meal per day = gross amount € 2,878.00.
- 2<sup>nd</sup> income range: € 1,720.00 (\*) + a meal per day = gross amount € 2,420.00.
- 3<sup>rd</sup> income range: € 1,399.00 (\*) + a meal per day = gross amount € 2,099.00.

### 5.2.3 Away-from-home students

- 1<sup>st</sup> income range: € 4,495.00 (\*) + a meal per day = gross amount € 5,195.00.
- 2<sup>nd</sup> income range: € 3,918.00 (\*) + a meal per day = gross amount € 4,618.00.
- 3<sup>rd</sup> income range: € 3,364.00 (\*) + a meal per day = gross amount € 4,064.00.

(\*) The aforementioned amounts also include € 50.00 as a forfeit contribution for the services, which will be automatically deducted from the scholarship.

## 5.3 Warnings

- The daily meals over the entire academic year are calculated as a forfeit amount of € 700.00 that will be automatically deducted from the gross amount of the money contribution. In case EDUCatt is able to guarantee the provision of the daily meal through structures managed or under agreement located near the campus the student attends, the monetary equivalent of € 700.00 for the service will be deducted from the gross amount of the scholarship; the meals can be benefited during the opening days of the structures according to the conditions and the modalities indicated in the following web page [www.educatt.it/ristorazione](http://www.educatt.it/ristorazione).
- The opportunity to benefit from a meal per day ends with the conclusion of the university career for any reason.
- The meal can be benefited only by the beneficiary and cannot be transferred to third parties.
- The students not benefiting from the food service cannot be refunded, except for those who are joining an international mobility program, only if the stay is properly certified.
- The payment of the scholarships to beneficiary students living in one of EDUCatt colleges will be adjusted to the “income range C” as better specified in the application requirements and regulation for the access in EDUCatt Residential Colleges for a. y. 2018/2019.
- For beneficiary students enrolled in the first year after the regular duration of the degree course, all the amounts must be interpreted as halved as well as the value of the meals and the period of benefit.

## 5.4 Admissible but non-beneficiary students

The “admissible but non-beneficiary” students are those who, although meeting the requirements listed in this regulation, don’t benefit from the money contribution<sup>16</sup> included in the scholarship due to the exhaustion of the funds allocated by the regional institution Regione Lombardia and the Italian Ministry for Education, University and Research.

The admissible but non-beneficiary students enrolled in a year subsequent the first one benefit from the exemption from the university tuition fees and from one meal per day from 1 January to 31 December 2019 in EDUCatt canteens; for those not benefiting from the food service, no refund is foreseen.

The admissible but non-beneficiary students enrolled in the first year can benefit from the exemption from the university tuition fees and from the first meal per day (either lunch or dinner) at the reduced rate foreseen for the students belonging to the first income range.

<sup>16</sup> The assignment of the money contribution is related to the position in the final ranking, which is formed according to the criteria described in point 7 of this regulation.

## 6. INTEGRATIONS OF THE SCHOLARSHIPS

There are three cases of money integration:

- students with disability;
- students on international mobility;
- students graduating within the legal duration of their course as foreseen by their faculty.

### 6.1 Students with disability

In case the beneficiary for a.y. 2018/2019 is a student with a disability level higher than 66%, the amounts of the scholarship can be increased up to € 2,776.00 for local students and up to € 3,951.00 for commuting students and up to € 7,236.00 for away-from-home students. The scholarship can also be converted in special equipment according to the student's disability under agreement with the office in charge for the integration of the students with disability within Università Cattolica.

### 6.2 Students taking part in international mobility programs

All admissible students, both beneficiary and non-beneficiary can apply for an integration of their scholarship, if they take part in mobility programs abroad in a.y. 2018/2019.

The maximum monthly contribution is € 550.00 for the duration of their period of mobility abroad for a maximum of 10 months. The period abroad must be of 3 months at least. The participation in a mobility program abroad must be properly certified by the office in charge for the international students in Università Cattolica. The possible funds provided to the students by the European Union will be deducted from the amount of the integration of EDUCatt scholarship. The students can also access a refund for their travel expenses: up to € 150.00 (for EU countries) and up to € 500.00 (for extra-EU countries).

The integration for mobility can be granted for one single program and only once for each degree course attended.

If the total amount requested through all the students' applications is higher than the available funding, the scholarship integration will be proportionally reduced.

The application for the mobility integration shall be done in conjunction with the application for scholarship, but the students will be paid only when they are back in Italy, if they fulfill the obligations related to the participation in the program.

**N.B.:** The amounts of EDUCatt scholarship for commuting and away from home students will be adjusted to the amounts for local students during the months spent abroad.

For the students enrolled in the first year after the regular duration of the degree course as foreseen by their Faculty, the amounts will be halved.

### 6.3 Graduation award for students graduating by the legal duration foreseen for their degree course

This integration only concerns students enrolled in the last year of a master degree course or a single-cycle degree course in a.y. 2018/2019, who resulted beneficiary for the same academic year. As a matter of fact, admissible but non-beneficiary students cannot access this scholarship integration.

The number of available integration is 150. Each one consists of € 1,000.00.

Master degree students must:

1. graduate within the legal duration foreseen for their degree course without any interruption during their university career;

2. it must be the very first time that they benefit from a graduation award, even if they come from another university.

The students must apply within 60 days after the date of their graduation, by filling in the form available at EDUCatt offices.

The requests are accepted in chronological order until exhaustion of the number of foreseen benefits that can be assigned. Possible requests following the exhaustion could be accepted if further funds are available.

## 7. THE RANKINGS

The rankings are formed according to the year the following criteria:

### 7.1 Students enrolled for the very first time in the first year of any degree course

The ranking is formed on the basis of the ISEE value of the student's family unit in relation to the maximum limit of € 23,000.00. A maximum score of 1,000 points can be assigned through the following formula:

$$\left(1 - \frac{\text{ISEE of the family unit}}{\text{maximum limit of the ISEE}}\right) \times 1,000$$

Therefore, the order within the ranking varies between 1,000 and 0 points.

ISEE =	0	➤	1,000points	(1 <sup>st</sup> place in the ranking)
ISEE =	23,000.00	➤	0 points	(last place in the ranking)

If the score is the same among two students, the student belonging to the higher year of enrollment takes precedence; if the score is still the same, the focus is on the higher diploma grade and in case of further parity, the precedence is taken by the younger applicant.

### 7.2 Students enrolled for the very first time in years subsequent the first one of a specialization program or a PhD

The ranking is formed on the basis of the ISEE value of the student's family unit in relation to the maximum limit of € 23,000.00. A maximum score of 1,000 points can be assigned through the following formula:

$$\left(1 - \frac{\text{ISEE of the family unit}}{\text{maximum limit of the ISEE}}\right) \times 1,000$$

Therefore, the order within the ranking varies between 1,000 and 0 points.

ISEE =	0	➤	1,000points	(1 <sup>st</sup> place in the ranking)
ISEE =	23,000.00	➤	0 points	(last place in the ranking)

If the score related to the income is the same among two students, the younger applicant takes precedence.

### 7.3 Students enrolled for the very first time in years subsequent the first one of any degree course (except for the specializations programs and the PhDs)

The ranking is based on the academic merit reached by the students by **10 August 2018**: the factor P1 consists in the score related to the academic credits recorded, the factor P2 consists in the score related to the arithmetic average of the exams grades.

The score that can be overall attributed is 1,000 points distributed as follows: 600 points for the recorded credits (P1) and 400 points for the arithmetic average of the exams grades (P2), better specified here as follows.

If the student found themselves in one of the conditions described in paragraph 3.2.d of this regulation, the calculation of the score related to the academic merit will take into account the average grade of all the taken exams and the number of credits corresponding to the minimum merit-based requirements foreseen for the specific year of enrollment and the degree course.

### 7.3.1 Calculation of P1

$$P1 = \frac{\text{recorded ACADEMIC CREDITS} - \text{minimum of ACADEMIC CREDITS as in the call}}{\text{maximum of ACADEMIC CREDITS} - \text{minimum of ACADEMIC CREDITS as in the call}} \times 600$$

**P1 = 0** if the academic credits recorded by the student correspond to the minimum foreseen in the call for their year of enrollment.

**P1 = 600** if the academic credits recorded by the students correspond to the maximum of academic credits that can be recorded in that year of enrollment.

**N.B.:** By maximum of ACADEMIC CREDITS, it's conventionally meant 60 academic credits for each year of enrollment. If the student records more academic credits than the number foreseen in the call, the maximum as to the calculation purpose will still be considered the amount foreseen for year of enrollment.

### 7.3.2 Calculation of P2

$$P2 = \frac{\text{Arithmetic average of the exams grade} - 18}{31 - 18} \times 400$$

**P2 = 0** if the arithmetic average corresponds to the lowest grade (18).

**P2 = 400** if the arithmetic average corresponds to the highest grade "30 e lode" (31).

**N.B.:** The highest grade "30 e lode" is calculated as to the purpose of the arithmetic average as "31".

## 7.4 Order in the ranking

If the score related to the academic merit is the same, the student that didn't use bonus credits takes precedence on the others and then, it's the one with the higher income-based score preceding. In case of further parity, the precedence meets the following criteria: first, it's the student enrolled in the higher year of enrollment and then, it's the younger student.

The students with a disability equal to or higher than 66%, if included in the ranking, have the right to the assignmetn of a scholarship, even in surplus to the amount of available scholarships.

## 8. DEADLINES AND MODALITIES FOR THE SUBMISSION OF THE APPLICATION

Before filling in the online form of the application for the scholarship, the students must have the aforementioned certification "attestazione ISEE per le prestazioni agevolate per il diritto allo studio universitario", requested at a CAAF (except for particular cases, as to paragraph 4.2.4) before 28 September 2018.

The application is to be submitted online only: it must be definitively confirmed **by 28 September** in order to be actually considered valid. The applications which are not definitively confirmed and closed will not be considered when forming the rankings.

The confirmation is sent by email to the address the student declared when filling in the form and it contains a PDF document with the overview of the entered data.

For any clarifications the student must contact EDUCatt before the foreseen deadline. The students can apply even when they are not enrolled in Università Cattolica yet, but they cannot be assigned any benefit if they don't enroll for a.y. 2018/2019 by the deadline foreseen by their Faculty.

## 9. PUBLICATION OF THE RANKINGS, POSSIBLE SUBMISSION OF APPEALS AND SIGNING OF THE SUBMITTED APPLICATION

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EDUCatt will communicate the publication of the “temporary” rankings approximately **by the end of October 2018** via email and through the website. The outcomes will be available in the student's personal area MyEDUCatt.

Any possible appeal concerning mistakes made by EDUCatt during the evaluation can be submitted via email or traditional mail to the EDUCatt Financial Support office of the campus the student belongs to within 15 days after the publication of the rankings. The date that will be considered is when the office receives the appeal, not the one on the postmark.

Not checking the outcome in one's own MyEDUCatt area, not reading the communication on the website or not receiving the email are **NOT CONSIDERED VALID REASONS** for submitting an appeal after the aforementioned 15-day-deadline. The outcome of the appeals will be communicated by email.

Once the procedure concerning the appeals will be completed, the applicants will receive a communication about the “definitive” rankings, with the same modalities of the temporary rankings. Possible appeals on the definitive outcomes will have to be forwarded to the competent authorities foreseen by the current legislation.

There is still the possibility that, after the publication of the definitive rankings, the local institutions in charge for university and research allocate more funds. In this case, EDUCatt will inform the students about the availability of the “final” rankings, including possible changes of status from “admissible but non-beneficiary” to “beneficiary”.

In order to receive the assigned benefit, the students will be called to sign the overview of the submitted application by the deadline foreseen, according to the modalities that will be indicated by EDUCatt.

The students will lose all the rights to the financial support in the following cases:

- if they don't sign the overview of the submitted application;
- in case of foreign students, if they don't provide the documentation requested in paragraph 4.2.3.

## 10. PROVISION AND REVOCATION OF THE SCHOLARSHIP

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### 10.1 Students enrolled in the first year (except for the specializations programs and the PhDs)

The first installment of the scholarship consists in the provision of services and specifically the access to the canteens for solar year 2019.

The payment of the balance of the scholarship, consisting in the money contribution, is subject to the acquirement and recording of a minimum of academic credits by **10 August 2019**<sup>17</sup>. These credits must also be present in the certifications issued by Università Cattolica. The minimum of academic credits is precisely the following:

- *25 credits* for the students enrolled in the single-cycle degree course of the Faculty of Medicine and Surgery;
- *30 credits* for the students enrolled in any other degree course.

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<sup>17</sup> EDUCatt, in accordance with the university, will consider the results of the following exams in the calculation of the academic credits valid for the assignment of a scholarship, even if recorded after 10 August 2019, as long as these results are recorded by 31 October 2019:

- the final test of a compulsory internship (the in Italian so-called “stage” are not included);
- exams taken abroad, due to the participation in an international program, by 10 August 2019 (in this case the concerned students **MUST** communicate this condition to EDUCatt, otherwise, these exams won't be calculated).

**N.B.:** Not all the subjects and credits (e.g. internship) in a student's curriculum can be considered as to the satisfaction of the merit-based requirement. You can check the accepted academic courses in the Italian official document for the call. If you have any doubts, please contact EDUCatt offices in your campus.

For the students enrolled in the Faculty "SCIENZE LINGUISTICHE E LETTERATURE STRANIERE" (Foreign Languages and Literatures) and in the degree course "SCIENZE LINGUISTICHE PER LE RELAZIONI INTERNAZIONALI" (Foreign Languages for International Tourism) of the interdepartmental Faculty "SCIENZE LINGUISTICHE" and "SCIENZE POLITICHE E SOCIALI" (Political and Social sciences) the academic credits of the mid-terms of the language courses (e.g. "LINGUA E LETTERATURA" and "LINGUA E LINGUISTICA" for bachelor degree courses) will be considered among those valid for the application for the second year (both bachelor and master degree courses). If passed, they will be calculated as follows:

- 3 academic credits for oral exams;
- 4 academic credits for written exams.

If the exams related to these courses are already fully recorded, no increase is foreseen due to the mid-terms.

The students who don't meet the aforementioned minimum merit-based requirement by **10 August 2019**, must record at least the following academic credits by **30 November 2019**:

- *30 credits* for the students enrolled in the single-cycle degree course of the Faculty of Medicine and Surgery;
- *35 credits* for the students enrolled in any other degree course.

in order to benefit from:

- half of the money contribution foreseen in the scholarship;
- a partial exemption from the university tuition fees, as better specified in point 15 of this regulation.

The student who don't meet the minimum merit-based requirement even by 30 November 2018, will be **revoked** the scholarship. Therefore, these students will have to pay back the possibly received money amount, as well as the value of the benefited service (e.g. the value of the meals).

The students with a disability equal to or higher than 66% are not applied the rules concerning the revocation of the scholarship.

The balance on the scholarship, for the students who confirmed the data entered when submitting the application for the scholarship by signing the self-certification and handing it to the dedicated front offices, will be paid after the verification on the aforementioned merit-based requirements, approximately by the end of November 2019. In case the self-certification document containing the entered data is not signed and handed by **18 December 2019**, the student will lose the right to receive the money amount but will still have the other benefits foreseen in the scholarship (exemption from the university tuition fees and provision of the meals).

## 10.2 Students enrolled in years subsequent the first one of any degree course

The first installment of the scholarship consists in the provision of services and specifically the access to the canteens for solar year 2019.

The remaining amount of the scholarship, consisting in the money contribution, will be paid approximately **by the end of July 2019**, to those students who have confirmed the self-certification of the data entered when submitting the application for the scholarship either online or by signing the self-certification and handing it to the dedicated front offices.

In case the self-certification document containing the entered data is not signed and handed by **18 December 2019**, the student will lose the right to receive the money amount but will still have the other benefits foreseen in the scholarship (exemption from the university tuition fees and provision of the meals).

The amount of the scholarships is assigned in compliance with point 1 of this regulation.

The ranking is formed in connection with the income data provided by the student. For the students enrolled in the first year, the actual assignment of the benefit is subject to the acquirement of the foreseen academic credits recorded by 10 August 2018, as better specified in paragraph 10 of the Italian official document for the call. The scholarship consists in two installments: the first one is represented by the possibility to benefit from a meal per day in EDUCatt canteens; the second one is the scholarship itself.

Admissible but non-beneficiary students enrolled in the first year of a degree course can benefit from a meal per day at the reduced rate foreseen for the first income range.

Admissible but non-beneficiary students enrolled in a year subsequent the first one and all beneficiary students receive the first installment of the scholarship by the end of December 2018 and can benefit from it for all solar year 2018.

Beneficiary students enrolled in the first year will receive the net amount of the scholarship only after the verification about the recorded academic credits, which takes place starting from the month of September.

Beneficiary students enrolled in a year subsequent the first one will receive the net amount of the scholarship by the end of July.

In order not to lose the possibility of benefiting from the scholarship, the students must sign the data overview by the deadline that will be foreseen and communicated.

## 11 INCOMPATIBILITY- LOSS OF THE RIGHT

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EDUCatt scholarship cannot be cumulated with similar forms of financial support provided by EDUCatt, Università Cattolica or other private or public institutions (there are some small exceptions though, as better specified later in this paragraph), with scholarships provided by this university in compliance with art. 15 and 17 of the Italian law 390/1991, with the scholarships for foreign students by the Ministry of Foreign Affairs, with the offer of a free place in a residential structure not managed by EDUCatt.

In case the student has the chance to benefit from other forms of financial support must choose between one or the other. In the only option where the amount of money coming from other forms of financial support is lower than the amount foreseen in this call, EDUCatt will pay the difference between the two benefits, only after a written request by the involved student<sup>18</sup>.

Instead, the scholarship can be cumulated with other money contributions for study programs abroad and with the following typology of scholarships: “Borse di mobilità per studenti universitari immatricolati nell’a.a. 2013/14” (ref. to the Italian law: Decreto Ministeriale 4 September 2013 n. 755).

The students lose the benefit they were assigned in the following cases:

1. if they commit serious infractions towards EDUCatt or the university implying penalties;
2. if they don't provide EDUCatt with the requested documents for the verification of truthful declarations by the foreseen deadline;
3. if they don't sign the overview of the submitted application by the deadline and according to the foreseen modalities;
4. if they interrupt the studies.

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<sup>18</sup> The amount considered for EDUCatt scholarship corresponds to the gross amount indicated in the paragraphs 5.2.1 - 5.2.2 -5.2.3, adding the possible integrations described in point 6. However, the exemption from the university tuition fees is still guaranteed even if the student is benefiting from other scholarships.



## 12. TRANSFERS TO/FROM OTHER UNIVERSITIES

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In case of students transferring to another university after 28 September 2018, EDUCatt will send the application to the Student Support Services of the new university after explicit request by the student. Therefore, the students will have to pay back what they had been exempted from.

In the opposite case of transfer from another university to Università Cattolica after 28 September 2018, the students will have to provide the submitted application to EDUCatt by 30 November 2018.

The enrollment in a.y. 2018/2019 must be regularly concluded by the deadlines foreseen by the Faculty. The payment of the scholarship is subordinated to the regular enrolment in a degree course.

## 13. VERIFICATIONS ON THE ECONOMIC CONDITIONS AND ON THE ACCURACY OF THE PROVIDED INFORMATION (D.P.R. 445/2000, ART. 71)

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EDUCatt has the right to verify the students' declarations in compliance with the following Italian laws: legge 2 December 1991 n. 390, art. 22 and Decreto del Presidente della Repubblica 28 December 2000 n. 445, art. 71. EDUCatt could also ask for any economic documentation useful as to the verification on the accuracy of the declaration (e.g.: Mod.730, Mod. Unico, Dichiarazione IVA, etc.) EDUCatt, in agreement with the competent financial authorities, such as *Agenzia delle Entrate, Direzione Regionale della Lombardia, Ministero delle Finanze, Guardia di Finanza* will verify the effective accuracy of the self-certifications by the students provided with any of the benefits, specifically referring to the following Italian law: art. 71 D.p.r. 445/2000. The penalties for false declarations foreseen by the Italian laws artt. n. 75 and n. 76 D.p.r. 445/2000 and 10 comma 3 D.lgs. 68/2012 consist in giving back three times as much as the money benefited to the institution providing the benefit, in the loss of any right to benefits throughout the entire academic career, except for the possible application of penal laws if any crime is committed.

Pursuant art. 2947 of Codice Civile, the verifications can be made within 5 years from the last provision of an undue benefit and the consequent false self-declaration, as better specified in the Italian official document for the call.

## 14. PRIVACY POLICY (REGULATION EU 2016/679)

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EDUCatt - Ente per il Diritto allo Studio Universitario dell'Università Cattolica is the owner of the students' personal data. The internal and external person in charge for the privacy policy have been nominated.

The Data Protection Officer has been nominated as well and can be contacted at the following email address [privacy@educatt.org](mailto:privacy@educatt.org).

*Purpose of the data processing, legal basis and rights of the data subject.* The students must provide the personal data concerning their family unit's economic situation through the web procedure. These data are used only for aims related to the benefit the students apply for, for possible checks by the authorities and anyway for aims foreseen in the current legislation.

The applicant can contact EDUCatt to verify, possibly modify, integrate or delete the entered data anytime. In case of infringements, the student can also request not to treat these data, withdraw the consent or ask for the involvement of a controlling authority (pursuant the following European Regulation: art. 13 Regulation EU 2016/679).

*Communication.* The data can be exchanged for controlling purposes between institutions, like the Italian Ministry for Finance and the Financial Office.

## 15. EXEMPTION FROM THE UNIVERSITY TUITION FEES (LAW: ART. 8 DEL D.P.C.M. 9 APRIL 2001)

15.1 Students enrolled for the very first time in a year subsequent the first one Beneficiary students are fully exempted from the payment of the university tuition fees (excluded the students enrolled in the first year after the regular duration of the studies, exempted from the enrollment fee and from half of the tuition fees).

15.2 Students enrolled for the very first time in the first year (excluded students enrolled in specialization programs and PhDs)

The exemption from the university tuition fees is subject to the acquirement and recording of a minimum of academic credits **by 10 August 2019**<sup>19</sup>. These credits must also be present in the certifications issued by Università Cattolica.

The minimum of academic credits is precisely the following:

- 25 *credits* for the students enrolled in the single-cycle degree course of the Faculty of Medicine and Surgery;
- 30 *credits* for the students enrolled in any other degree course.

**N.B.:** Not all the subjects and credits (e.g. internship) in a student's curriculum can be considered as to the satisfaction of the merit-based requirement. You can check the accepted academic courses in the Italian official document for the call. If you have any doubts, please contact EDUCatt offices in your campus.

For the students enrolled in the Faculty "SCIENZE LINGUISTICHE E LETTERATURE STRANIERE" (Foreign Languages and Literatures) and in the degree course "SCIENZE LINGUISTICHE PER LE RELAZIONI INTERNAZIONALI" (Foreign Languages for International Tourism) of the interdepartmental Faculty "SCIENZE LINGUISTICHE" and "SCIENZE POLITICHE E SOCIALI" (Political and Social sciences) the academic credits of the mid-terms of the language courses (e.g. "LINGUA E LETTERATURA" and "LINGUA E LINGUISTICA" for bachelor degree courses) will be considered among those valid for the application for the second year (both bachelor and master degree courses). If passed, they will be calculated as follows:

- 3 academic credits for oral exams;
- 4 academic credits for written exams.

If the exams related to these courses are already fully recorded, no increase is foreseen due to the mid-terms.

The students that don't meet the minimum merit-based requirements by **10 August 2019** must record by **30 November 2019**:

- 30 *credits* for students enrolled in the single-cycle degree course of the Faculty of Medicine;
- 35 *credits* for students enrolled in any other degree course.

In order to benefit from:

- full exemption from the university enrollment fee;
- exemption from half of the university tuition fees (laws: D.P.C.M. 9.4.2001 Art. 8 comma 3).

As far as it concerns these benefits, please refer to the general regulation for the determination of the university tuition fees (<http://www.unicatt.it/iscriversi-tasse-e-contributi>). Otherwise, there will be no right to the exemption.

Students that will have the final outcome "Admissible but non-beneficiary students" due to a lack of financings will be refunded the Tassa Regionale per il diritto allo

<sup>19</sup> EDUCatt, in accordance with the university, will consider the results of the following exams in the calculation of the academic credits valid for the assignment of a scholarship, even if recorded after 10 August 2019, as long as these results are recorded by 31 October 2019:

- the final test of a compulsory internship (the in Italian so-called "stage" are not included);
- exams taken abroad, due to the participation in an international program, by 10 August 2019 (in this case the concerned students MUST communicate this condition to EDUCatt, otherwise, these exams won't be calculated).

studio (regional fee For the right to study) as well, only if meeting the merit-based requirements.

All the students applying for the scholarship must still pay the first installment (the second and the third one will be suspended) that will be refunded after the actual provision of the benefit is communicated.

## EXTRAORDINARY GRANTED FUNDS

The extraordinary granted funds are benefits, consisting in money or services, aiming at helping the student to overcome temporary or exceptional situation of need. They are exclusively dedicated to students who didn't result beneficiary of any benefit, provided by EDUCatt, Università Cattolica or other public or private institution.

The application for this typology of benefit will be open from January 2019 and can be submitted exclusively online through MyEDUCatt personal web area <http://myeducatt.unicatt.it>. The modalities for the submission are explained in the procedure itself. After having applied, the student will be contacted by the Financial Support office for an interview, aimed at investigating the student's income and merit situations. Therefore, the student must certify the reasons for such a request and will be possibly requested specific documentation as to the purpose of the assignment of the benefit. For more details, the students can contact the Financial Support office of their campus.

Possible modifications or integrations to this regulation will be published on EDUCatt website: [www.educatt.it/agevolazioni](http://www.educatt.it/agevolazioni)

July 2018

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